

Agenda for Meeting in the Academic Study Board at the Faculty of Engineering, 23 June 2009 between 10.00 and 13.00 in Meeting Room 1, Niels Bohrs Allé 1, Odense

Apologies: Bjarke Koch, Morten Hansen and Steffan Winther Johansen

1. Approval of minutes from last meeting

1.a Announcements:

On 2 June 2009 TEK U & K has informed the institutes about:

- Abolishment of '0-protocols' (registration of examination conditions in STADS)
- Abolishment of automatic registration for re-examination

Overview of the number of graduates at TECH

According to the initial overview, it is expected that a total of 172 engineers will graduate from TECH in June 2009

Update of Student FTE

TEK U & K has on 10 June 2009 informed the institutes about:

- Revision of Student FTE contract and work specification
- Appendix 1 'Email Regarding Student FTE Contract'

Co-examiner payments

TEK U & K has on 22 May 2009 informed MMMI and IB about:

Based on a request from the chairmen of the education committees regarding a revised model for co-examiner payments effective from the winter exam January 2010, the two institutes MMI and IB have been asked to make a special control of fees for external examination for this examination period.

- Appendix 2 'Email Regarding New Co-examiner Payment Model'

Status on accreditation (HA)

Status on the new Course Database (CIHB)

2. Student applications

2a. Final project/bachelor project/master thesis

081282 (IC)
190186 (IC)
020183 (IC)
260485 (IC)
210973 (IC)
091183 (IC)

010286 (IC)
270383 (IC)
111180 (IC)
150985 (IC)
220786 (IC)
280885 (IC)
120378 (IC)
080786 (IC)
080782 (IC)
150271 (IC)
160286 (IC)
110586 (IC)
011087 (IC)
230185 (IC)
310387 (IC)
010785 (IC)

161281 (BH)
130672 (BH)
290182 (BH)
070883 (BH)
011282 (BH)

Co-writes:
030386 (BH)
010684 (BH)

Co-writes:
130987 (BH)
190986 (BH)

Co-writes:
270685 (BH)
150783 (BH)

301086 (BH)

060588 (BH)

Co-writes:
280883 (BH)
140686 (BH)

Co-writes:
110985 (BH)
170885 (BH)
140483 (BH)

270666 (BH)

051186 (MoH)
290186 (MoH)
131086 (MoH)
190282 (MoH)
190979 (MoH)
090986 (MoH)
181286 (MoH)

260180 (EN)
310586 (EN)
210686 (EN)
071284 (EN)
120885 (EN)
031183 (EN)
270483 (EN)

230681 (BLS)

2b. Changes in final project/bachelor project/master thesis

311082 (BLS)

2c. Elective activities

110467 (JH)

150585 (EN)
121185 (EN)

2d. Individual study activities/FORK

260378 (MoH)
141280 (IC)
220585 (JH)

2e. Pre-approved credit transfer

141189 (IC)

060487 (BH)
080684 (BH)

210273 (BLS)
250978 (BLS)
181084 (BLS)

131186 (BLS)
241083 (BLS)

2f. Credits

310186 (BLS)
160385 (BLS)
040987 (BLS)

201268 (MoH)
261161 (MoH)

020880 (EN)

210383 (BH)
150783 (BH)
150667 (BH)
171172 (BH)

2g. Other applications (exemptions) – postponement of deadlines, fourth examination attempt, single subject courses, special examination conditions, etc.

Collective application regarding EiT courses

210983 (BH)

130575 (BLS)

251084 (MoH)

061279 (MoH)

160865 (BLS)

240685 (BLS)

070485 (EN)

040987 (BLS)

040885 (MoH)

2h. BEng

180287 (JH)

3. Other cases under consideration

3a. Course description for Experts in Teams

Two suggestions for a revised course description for EiT. The difference lies in the Objectives (goal descriptions).

- Appendix 3 'Course descriptions for EiT'

3b. Course description for 'Design on Time' for approval (BH)

- Appendix 4 'Course description – Design on Time'

3c. General discussion regarding credit transfer when professional bachelors applies to the master programmes – e.g. Structural Engineering (Konstruktionstechnik)

How do we define their academic basis and how many credits can we award them? (EN and others)

3d. Calculated examination refusal

Previously the Academic Study Board has agreed to collect data to show the extent of calculated examination refusal in the current examination period. What is the extent? Discussion of examples.

- Appendix 5 'Examination Refusal'

3e. The profile 'Computer Vision' of the master programme in Computer Engineering (Datateknologi) (MoH)

Approved by the Academic Study Board following a hearing

3f. Assessment of programme offers

Additional language lessons for students

- Appendix 6 'Offer for Language Lessons'

3g. Approval of curricula – New DSMI-master section, chapter 9

Curricula received:

Robotteknologi – Robot Systems Engineering (E09)

-Appendix 7 'Curriculum – Robot Systems Engineering'

Mekatronik/Mechatronics (E09)

- Appendix 8 'Curriculum – Mechatronics'

Awaits:

Chemistry

Innovation and Business

Environmental Engineering

Postponed:

PDI – study start for the new students has been postponed to February 2010

Structural Engineering – study start for the new students has been postponed for February 2010

Regarding chapters 1-8

- The Academic Study Board is asked to consider any changes in the description of the DSMI competences (described in section 1)
- Appendix 9 ‘Competence Description’

3g. Exam directories

- Datateknologi
 - IT diplomingeniør
 - Computer Sciences/System Integration
 - Maskiningeniøruddannelsen
 - Konstruktionsingeniøruddannelsen
- (in the meeting folder)

3h. How should we deal with the list of elective courses

Should we make visible to which students each course is offered? I.e. a specification of the general electives list. If yes – who will provide this information?

3i. Change in examination type in RM-ROBP1/Robotteknologi project (MoH)

Approved by the Academic Study Board following a hearing

3j. Improvement of administrative procedures (CIHB)

- Appendix 10 ‘Revision of Procedures in the Secretariat of the Academic Study Board’
- (including revised application forms and contracts)

3k. Nominations for the teaching prize

Incoming suggestions – there should be at least one suggestion from each committee member

3l. Suggestion for series of meetings in the Academic Study Board autumn 09

- Appendix 11 ‘Suggestion for series of study board meetings, autumn 09’

4. AOB

Erik Nielsen
Chairman

Lene Laursen
18.06.2009/LeLa