

Agenda for Meeting in Academic Study Board for the Faculty of Engineering Tuesday 20 November between 13.00 and 16.00 in Room A207, Niels Bohrs Allé 1, Odense

1. Approval of minutes from the study board meeting 31 October 2007

See attachments

2. Student Applications

2a. Final project/bachelor project/master's thesis

041079 (MOH)

130384 (MOH)

240982 (MOH)

2b. Changes in final project/bachelor project/master's thesis

121279 (MOH)

2c. Optional activities

No cases

2d. Individual study activities

030181 (MOH)

030380 (MOH)

060484 (JH)

110283 (JH)

DG (BLS)

AH (BLS)

2e. Credits

070163 (MOH)

2f. Pre-approved credit transfer

010583 (BH/EN)

090286 (BH/EN)

101082 (IC)

190986 (BH/EN)

2g. Transfer to new curriculum, replacing courses

No cases

2h. Other applications – postponement of deadlines, fourth examination attempt, single subject courses, special examination conditions, etc.

011087 (IC)
030380 (MOH)
080369 (EN)
090477 (BH/EN)
110875 (BLS)
110875 (BLS)
151263 (BH/EN)
181081 (IC)
220566 (BH/EN)
220585 (JH)
250583 (IC)

2i. B.Eng. Applications

Mechanical Engineering (EN):

020384
050783
060684
061184
141284
170483
200786
221186
290985

Civil Engineering (Ivan Godskesen/EN):

030685
210185
240685
240984
250685

IT (Ole Dolriis/MOH):

170878

3. Announcements

3a. Competence profiles are missing (KBG)

for Innovation and Business (bachelor + master), Datateknologi: Computer Systems Engineering and Robotics, Diplom i Ledelse and Diplom i Automation – new deadline 5 December

- 3b. Study Board information meeting in Sønderborg 9 November (JH/KBG)**
- 3c. For the future, deadline for handing in attachments for study board meetings will be no later than eight days prior to the meeting (JH/KBG)**
- 3d. Credit from foreign institution must be transferred with 'Passed' (KBG)**
- 3e. Post-registrations for TEK-students for courses at NAT (BLS)**
- 3f. Per cent rules at NAT (BLS)**
- 3g. Information from institutes to new master students in connection with study start. Documents and information will be sent to KBG (KBG)**
- 3h. Calculation of ECTS points – deadline 5 December (EN/MOH)**
- 3i. Rephrasing of the basis for evaluation at exams (MOH/JH)**
- 3j. Security procedures at laboratories and work shops – deadline 7 January (HA/JH)**
- 3k. Assessment in connection with 'lektorbedømmelse' (associate professor assessment) (JH/KBG)**
- 3l. Guideline plan regarding master's thesis – deadline 5 December (HA/BLS/JH)**

Cases under Consideration

- 4. Introductory process for master students (HA/KBG)**
See attachments
- 5. Approval of exam plans/outlines from MCI, IB, SENSE, KBM, and Maersk**
See attachments
- 6. Elective courses (BLS)**
See attachments
- 7. Titles on diplomas for final project and master's thesis respectively (KBG/LBE)**
See attachments
- 8. Guide lines for teaching evaluation (JH/LBE)**
Attachments will be sent 15 November.
- 9. Receipt when handing in written course completing papers (LBE/JH)**
Attachments will be sent 15 November.

10. Course descriptions for 2008 (KBG)

Attachments can be viewed at KBG's office.

11. Setting of dates for the study board meetings in spring (KBG)

See attachments

12. AOB

John Erik Hansen
Chairman

Katrine Belling Grann
Study Board Secretary

All relevant documents for the meeting has been presented to Study Board Secretary Katrine Belling Grann, room A16, Niels Bohrs Allé 1 from Friday 16 November 2007.

Future Dates of Meetings:

Thursday 13 December 2007 between 9.30 and 12.00 in Meeting Room 1 in Odense

Deadline for handing in applications and attachments for this meeting is: Wednesday 5 December 2007