

Agenda for Meeting in Academic Study Board for the Faculty of Engineering Wednesday 31 October between 10.00 and 12.00 in Meeting Room 2, Niels Bohrs Allé 1, Odense

1. Approval of Minutes

Approval of minutes from the study board meeting 10 October 2007

2. Student Applications

2a. Final project/bachelor project/master's thesis

041079 (MOH), 130384 (MOH), 280284 (BLS)

2b. Changes in final project/bachelor project/master's thesis

021273 (MOH/JH), 250380 (MOH/JH)

2c. Optional activities

2d. Individual study activities

2e. Credits

070163 (MOH), 090584 (BH/EN)

2f. Pre-approved credit transfer

020579 (BH/EN), 101082 (IC), 220784 (BH/EN), 240885 (IC)

2g. Transfer to new curriculum, replacing courses

2h. Other applications – postponement of deadlines, fourth examination attempt, single subject courses, special examination conditions, etc.

020485 (BLS), 040669 (IC), 090477 (BH/EN), 100762 (BLS), 110875 (BLS), 150183 (IC), 150485 (IC), 210583 (IC), 220383 (BLS)

3. Announcements

3a. Introduction programme for new master students from outside the Faculty of Engineering (HA/KBG)

3b. Competence profiles are missing for Innovation and Business (bachelor + master), Datateknologi Computer Systems Engineering and Robotics, Diplom i ledelse, Diplom i Stærkstrøm and Diplom i Automation

3c. Election of student representatives for the Education Committee

3d. Study Board information meeting in Sønderborg 9 November

4. Pending

4a. Withdrawal from examination on no later than four weeks after course start

4b. Printer available for students who bring their computer to written exams (see attachment)

4c. FORK as study activity – report from Physics and Technology, Computer Technology, Environmental Technology, Chemistry and Structural Engineering (see attachment)

4d. Calculation of ECTS points – fixing of deadline (EN/MOH)

4e. Guideline plan regarding master's thesis – oral report from the education committees (HA/BLS/JH)

4f. Approval of exam plan from MCI

4g. Elective Courses – must each programme have a pool of approved elective courses that the student can register for? – fixing of deadline (BLS)

4h. Post-registrations for courses – at TEK and NAT – fixing of deadline (BLS)

4i. Per cent rules at NAT – our students are rejected at course registration – fixing of deadline (BLS)

5. Teacher Applications

5a. Rephrasing of the basis for evaluation at exams – fixing of deadline (MOH/JH)

5b. KMB v/BLS replacement of course KM30 with Fysik 13 at the Master of Science in Chemistry programme.

5c. Assessment in connection with 'lektorbedømmelse' (associate professor assessment) (JH/KBG)

5d. KBM v/BLS approval of courses offered by the Institute of Biology: BB/BBP77, BB30 and BB/BBP68

5e. Fourth semester DSMI course descriptions and other course descriptions for spring 2008 (list will be brought at the study board meeting)

6. AOB (any other business)

6a. Deadline for handing in attachments for study board meetings (JH/KBG)

6b. Setting of dates for future study board meetings – please remember to bring your calendar (meetings 21 November and 12 December must be moved)
(suggestions: 20 November and 11 or 13 December)

Check list

Grading at exams consisting of more elements (JH)

Implementing of broad (personal and learning) competences in DSMI – awaits proposal from the coordinating Education Committee Group

Future use of SOLO taxonomy in the making of goal descriptions in the course descriptions (JH)

John Erik Hansen
Chairman

Katrine Belling Grann
Study Board Secretary

Presentation of Documents

All relevant documents for the meeting has been presented to Study Board Secretary Katrine Belling Grann, room A16, Niels Bohrs Allé 1 from Friday 26 October 2007.