

Minutes from Department Council meeting KBM

Monday 16 December 2019, 11:00-13:00

Agenda:

1. Approval of the agenda
2. Introductory remarks and messages by the chairman
3. Parking, *Shuang Ma Andersen*
4. Sustainable Development Goals
5. Planned future recruitment at KBM (fixed point)
6. Welfare and working environment at KBM (fixed point)
7. AOB

Participants:

Jens Ejbye Schmidt (JESC), Shuang Ma Andersen (MASHU), Henrik Karring (HKA), Rikke Klindt Muller (RIKM), Christina Buch Sahner (CBS), Mette Kornelia Hansen (MEPED), Kasper Dalgas Rasmussen (KDR), Morten Østergaard Andersen (MOAN), Mikkel Kristensen (MIK), Mathilde Snijder (MAS),

Absent:

Knud Villy Christensen (KVC), Emil de Bekker Steffensen (EBS),

Ad. 1

Approved. No comments.

Ad. 2

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Ad. 3

The current parking situation at SDU/TEK was discussed, including rules regarding guest parking. There is currently no solution to the challenges concerning the limited amount of parking at TEK.

Ad. 4

The Sustainable Development Goals were discussed, including rules/guidelines/initiatives on travel activities, censors for exams and ph.d. defenses and how to possibly reduce the level of transportation. KBM can decide to make its own rules or guidelines if wanted. Also, the possibility of sharing/distributing our teaching were discussed and the challenges related to this, e.g. copyright, different time zones, current SDU rules etc.

At the end of 2020 each department is obliged to report implemented activities going on in each unit. The activities must be on top of "business as usual".

Main topic at the KBM seminar 18 December 2019 will be the sustainable development goals and kick-off to

get the process started.

It is important to focus on not only local optimization but also global effects, e.g. global partnerships.

Also, it was discussed, and agreed, that lack of action sometimes is based on unawareness regarding food, waste, recycling etc. It would be very useful and beneficial if experts in these specific areas could share concentrated information in order to recommend, and encourage, people to consider changing their ingrained practice and habits.

Ad. 5

Future recruitment will occur based on the amount of external funding.

KBM economy for 2021 will improve if our applications are successful.

Running of KBM laboratories will continue as previously.

Ad. 6

Common breakfast for KBM staff has been implemented on a monthly basis (first Monday each month).

The KBM Health and Safety Group has conducted safety inspection rounds. The results were positive and only small issues has been pointed out. An email regarding the issues has been distributed to all KBM staff (Friday 13 December 2019). All laboratory responsible staff will be asked to complete risk assessment in all laboratories. Susanne Arnsted has created a SharePoint site for this aim. The KBM Health and Safety Group will plan meetings with each laboratory responsible person to follow up.

Ad. 7

Next meeting

26 February 2020, 09.00 – 11.00 (Benz).

Please send agenda items to meped@kbm.sdu.dk (deadline: 7/2-20)