

## Minutes of meeting

**Subject:** IGT Department Council  
**Date and time:** 13 June 2023  
**Location:** TEK-28-508a-3 Tesla  
**Participants:** Jens Ejbye Schmidt (JESC)  
Knud Villy Christensen (KVC)  
Henrik Karring (HKA)  
Martin Aage Barsøe Hedegaard (MARHE)  
Lars Yde (LAY)  
Lars Duelund (LAD)  
Rikke Klindt Muller (RIKM)

17 June 2023

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**Cancellation from:** Birgitte Lilholt Sørensen (BLS)  
Simone Della Bella (SIDB)

**Minutes:** Mette Kornelia Hansen (MKH)

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### Agenda:

1. Approval of the agenda
2. Introductory remarks and messages by the chairman
3. Welcome to new member of the IGT Department Council
4. Election of new vice chairman
5. Status for appointing new students to the Department Council
6. KOP23 status / economic situation at the department 2023-2024
7. IGT Seminar evaluation
8. Status IGT Department Council Rules of Procedure (forretningsorden)
9. Number for student uptake on the different educations (Fall 2023)
10. MSc in Chemical Engineering and Biotechnology – new possibility for thesis work (1 year)
11. Planned future recruitment at IGT (fixed point)
12. Welfare and working environment at IGT (fixed point)
13. AOB

#### Ad. 1

Approved.

#### Ad. 2

None.

**Ad. 3**

Welcome to KVC who, as a substitute, replaces Haiyan.

**Ad. 4**

HKA was elected as the new vice-chairman in place of Haiyan.  
HKA received the election.

**Ad. 5**

At present IGT has no student representatives in the Department Council.  
The formal procedure for appointing student representatives to the Department Council goes through the Academic Council. The student representatives in the Academic Council are the ones appointing our student representatives.

Recommendations cannot, and must not, come from the management or the department council. IGT students interested in joining our Department Council are asked to send an email to Frederik Ditlevsen [frdit18@student.sdu.dk](mailto:frdit18@student.sdu.dk) (the Academic Council's student representative) stating that they would like to become a member of the IGT Department Council.

**Ad. 6**

Fortunately, IGT did not have to fire any employees. However, Alberte's position will not be refilled. The economy at TEK is still very challenged and result DKK 10 mill. less than in the beginning of the year. Not reaching the budget will have consequences.

JESC gave a status and an economic overview for the entire department. At present we need around 25% of the external funding for 2024. Normally we will have all external funded projects granted for next year before the summer holidays. This year we are still missing 25%.

JESC and all unit leaders follow the progress of the projects very closely to ensure that progress is maintained, especially the external funded projects, to make sure we will reach the DKK 30,5 mill. this year. Each researcher will be contacted on a monthly basis if they are behind in their projects.

More members of the department council agreed that they are experiencing problems in relation to TEK Economy, including delays and errors resulting in lack of overview for the individual employee. JESC explained that the TEK Leadership is aware of these problems. One explanation is that it has proved difficult to retain employees in TEK Economy – and there has recently been a high staff turnover.

JESC will reach out to TEK Economy concerning the experienced delays and mistakes. Please send an email to JESC if specific issues keeps coming up. Also, JESC will have a general talk with Michael from TEK Economy.

**Ad. 7**

The IGT Seminar in May had the following content:

- IGT strategy and values, specifically the actions points
- The permanent staff presented cross-collaborations
- PhD's and postdocs gave poster presentations
- Quiz
- Department collaboration and psychological safety, *Betina Rohr*

JESC has received the following feedback:

There was not given enough time to work thoroughly on the action points.

Also, if we are discussing issues meant to result in collaboration, it requires more time.

Setups for future department seminars were discussed. One possibility could be division into more research-related groups so that there is an increased relevance for collaboration. Pros and cons were discussed in this context. Perhaps incorporate the option of "meet and greet", so you can hear a little more about the research area that interests you most. The above suggestion is possible if we decide on increasing the preparation work prior to the seminar.

Going forward it was agreed to increase our focus on Pure presentations, so we create visibility on each other's research areas and become more aware of what research we have in-house.

JESC recently had a follow-up meeting with Betina Rohr. The issues discussed at the seminar all need follow-up. Betina and JESC agreed on having an IGT leadership seminar in the fall to discuss the above in depth. Betina Rohr will participate in this leadership seminar.

#### IGT Seminar 2024

Possible locations were discussed. It was agreed to plan a new IGT Seminar in May 2024 – around the same time as this year.

MKH will follow up and check if the meeting room Sky is available at the Campus Kollegie.

#### **Ad. 8**

The IGT Department Council Rules of Procedure (forretningsorden) are currently awaiting approval from the rectorate. Status will follow at the next meeting.

#### **Ad. 9**

JESC reviewed current known figures on our education, informed from the IGT Educational leaders. The numbers are OK as it stands at the moment.

The diploma in Chemical Engineering and Biotechnology has been placed on the "watch list" due to excessive drop-out. The MSc in Environmental Engineering is also on the "watch list" but due to high unemployment. Being on the "watch list" entails some upcoming meetings to launch initiatives to address the problem.

Welcome meeting for new students is expected to be planned in September. The meeting will be for students and staff at the department. Meeting invitation in Outlook will follow. In addition, it is being considered to reinstate company visits again for the students. These activities have been at a standstill since Corona.

**Ad. 10**

It is now possible to do a 1-year final thesis if the project is done in collaboration with a company. This possibility will be implemented from this year. The initiative has been well received by the students on the "old program". All students have agreed to accept this new approach.

**Ad. 11****ADM:**

Position for PA from 1.8.2023 - online

**CHEM:**

Full prof in Catalysis from 1.9.2023 - not posted yet

Post Doc (external funded project: HTPEMMFCs) from 1.8.23 - posted

PhD (external funded project: SUSTEPS) from 1.10.2023 - not posted yet

Visiting prof 3 months total (external funded project)

Haiyans position will be posted summer 2024 - start 1.1.2025

**BIO:**

Post doc (external funded project) Vandmænd from 1.9.2023

Post Doc NNF (external funded project) from 1.11.2023 – person identified

Post Doc IM1 (external funded project) from 1.9.2023 – under evaluation

Post Doc SER (external funded project) from 1.8.2023 – posted

Assoc. Prof in fermentation from 1.1.2024 – under evaluation

**LCA:**

Post doc, Recap (external funded project) from 1.7.2023 – candidate identified

Post Doc DecomBlates (external funded project) from 1.10.2023 – candidate identified

Assist/assoc/full prof in LCA from 1.8.2023 – posted

Full professor in LCA from 1.8.2023 – posted

PhD/post doc. TreaSource (external funded project) from 1.8.2023 – posted

PhD GreenImPro (external funded project) from 1.8.2023

PhD Agriloop (external funded project) from 1.8.2023

PhD WalNut ((external funded project) from 1.8.2023

Assistant prof LCA from 1.7.23 – under evaluation

**Ad. 12**

Upcoming events:

- Welcoming students in Mid-September (barbecue)
- Monthly common breakfast at the department – continue as before
- PhD & Postdoc Club started up. Meeting every 14 days.
- IGT Christmas Event – 14 December save-the-date (Outlook invitation has sent out)
- IGT field trip 16 June, Crossbridge Fredericia

**Ad. 13**

Next meeting: 3 October 2023 (09.00 - 11.00).