

An alternative way to register mileage to and from own residence in own car

Do this once:

Click on the the small arrow next to your name in the upper right and select “Private settings”.

Then select “Mileage” and enter the distance between your home and your work.

Press Save.

SDU

DASHBOARD UNPROCESSED SETTLEMENTS OTHERS SETTLEMENTS REPORTS

Private settings

User info Locals Dimensions Cards **Mileage** Permissions Settings Devices

Mileage settings

Standard mileage compensation type
Standard

Vehicle 1 license plate
YT59137

Vehicle 2 license plate
BX95243

This year mileage (processed)
987.46 km

Home to work distance
11.98 km

Save

Do this every relevant trip in your own car:

Enter the details of your trip.

Check the box "Deduct home to work distance".

Press Save.

Add mileage

Mileage

Date
30-07-19

From
Location name Address Zip City Danmark

To
Location name Address Zip City Danmark

Distance
0 km Avoid ferry Avoid highway

Compensation
Standard

Vehicle license plate

Note

Deduct home to work distance (11.98 km)

Copy note

Map of the route

Egersund Arendal

Under "Distance" zExpense will show the total number of kilometers you will be reimbursed by SDU. The small house icon indicates the kilometers from your home to your campus of employment.



Date	Type	From	To	Note	Distance source	Distance	Rate	Amount	
30-07-19		Bopæl 	SDU Campus Kolding Universitetsparken 1 6000 Kolding		Map	57.55 km  +11.98 km	1,98	113,95 kr.	  

[Add new mileage](#) [Add existing mileages](#)