

## Agenda

**Subject** Meeting in the Study Board for Public Health 12 May 2026

**Date/time of meeting** 12 May 2026 at 14.00 - 16.00

**Location** Online via Teams.

Members can access the meeting via the link in the invitation.  
Other interested parties may contact TKR to request access.

[sn-fsv@health.sdu.dk](mailto:sn-fsv@health.sdu.dk)  
T 6550 7565

**Invited participants** *Members:* Lau Caspar Thygesen (LCT), Gabriele Berg-Beckhoff (GBB), Marie Broholm-Holst (MBH), Charlotte Overgaard (CO), Carlota Balaguer Llados (CBL)

*Optional:* Signe de Place Knudsen

*Others:* Louise Aalborg (LA) – Study coordinator

### Regrets

**Agenda circulated for information to**

**Meeting Chair** Charlotte Overgaard

**Minutes prepared by** Louise Aalborg

**Links to materials** Meeting materials, agenda, and minutes: [SharePoint](#)  
Applications: [SAGA](#) via Google Chrome, Edge or Firefox.



- Attachment 1 - Opfølgingsnotat – Sundhedsøkonomi.
- Attachment 2 - Regularitetsplan over evalueringer

*Action Points:*

The Study Board discusses the evaluations and decides whether the action plans/follow-up note can be approved.

### **Discussion of the Sub-Policy for the University at SDU**

*Case presentation*

The Study Board must discuss [the sub-policy for the university at SDU](#) concerning the overall framework for well-being and learning at the University.

The focus areas of the sub-policy include:

- Uddannelsesvalg (choice of education)
- Introduktion (introduction)
- Studiemiljø (study environment)
- Indflydelse (influence)
- Vejledning (guidance)

Within the sub-policy and each focus area it is specified what the Study Boards and Head of Study are expected to consider and take action on. To mention a few; there are requirements to be involved in marketing activities e.g. Åbent Hus, to take part in planning and execution of introductory programmes and increase the recruitment of students to roles as tutors, to have a systematic dialogue with students and promote the professional and social study environment, to take responsibility in e.g. developing students' competencies in taking part in the work of the Study Board and to follow up on meetings related to the educational reporting process, and more generally, to ensure staff and student influence on the ongoing work, etc.

It is expected that the head of study knows if Public Health, and the demands and tasks that rely on the Study Board and Head of Study fulfill the sub-policy for the university at SDU and belonging focus areas.

*Action Points*

The study board discusses the focus areas and the associated areas of responsibility and assesses whether the study board is fulfilling the sub-policy for the university at SDU.

**5. Curriculum,  
course  
descriptions  
(§18, Subsection  
4, No. 2)**

**6. Other matters  
(§18, Subsection  
4, No. 5)**

## **Registration of Examinations and Re-examinations**

### *Case presentation*

Legal changes from SDU address the task of registration of examinations without being affiliated with the teaching course and re-examinations to the Study Board. Before Registratur has been responsible for that. Moving that task to the Study Board all applications regarding registration of examinations and re-examinations require the Study Board to consider them. To avoid students getting unnecessary delays in their studies it would be appropriate to allow administrative approval, provided that the course administrator determines that capacity is available and that the examination has not yet commenced.

### *Attachments*

- Attachment 3 - Version of praksisbeskrivelse with requested changes
- Attachment 4 - Version of Practice of the Study Board with requested changes
- Attachment 5 - Version of Delegation of Authority with requested changes

### *Action Points*

The Study Board decides whether registration of examinations without being affiliated with the teaching course and re-examinations are allowed to be approved administratively.

## **Change of Dates – Meetings in the Study Board**

### *Case presentation*

Can we change the Study Board meeting in December to 15. December 2026 kl. 13-15, instead of 17. December 2026?

Can we change the Study Board meeting in August to 26. August 2026 kl. 10-12, instead of 18. August 2026?

### *Action Points*

The Study Board decides whether the proposed changes can be approved.

**7. Applications from  
students (§ 18,  
Subsection 4, no. 4)**

Applications from students can be accessed via SAGA - <https://saga.sdu.dk/>