

Minutes

Subject	Meeting in the Study Board for Public Health	16 January 2026
Date/time of meeting	15 January December 2025 at 13.00 - 15.00	
Location	Online via Teams. Members can access the meeting via the link in the invitation. Other interested parties may contact TKR to request access.	sn-fsv@health.sdu.dk T 6550 7565
Invited participants	<i>Members:</i> Lau Caspar Thygesen (LCT) (from 13.00 – 14.00), Gabriele Berg-Beckhoff (GBB), Marie Broholm-Holst (MBH), Charlotte Overgaard (CO), Carlota Balaguer Llados (CBL) <i>Others:</i> Terese Kjær Rasmussen (SN) – Study coordinator	
Regrets	Gabriele Berg-Beckhoff, partly from Lau Caspar Thygesen	
Agenda circulated for information to		
Meeting Chair	Charlotte Overgaard	
Minutes prepared by	Terese Kjær Rasmussen	
Links to materials	Meeting materials, agenda, and minutes: SharePoint Applications: SAGA via Google Chrome, Edge or Firefox.	

1. Constitution of the Study Board

Case presentation:

Elections have been held for both student and academic staff representatives to the Study Boards at SDU. No new members have been elected to the Study Board of Public Health Science.

According to §16 of the Rules of Procedure, the first meeting following an ordinary Study Board election must include the election of a Chair and a Vice-Chair. The Chair is elected from among the academic staff members, and the Vice-Chair from among the student members. If either resigns during the term of office, a new election must be held for the remainder of the term. The election of the Chair and Vice-Chair must be approved by the Dean.

Action point:

The Study Board elects a Chair and a Vice-Chair.

Decision:

CBL is the only student member and has agreed to be the Vice-Chair. Likewise, CO agreed to continue as the Chair. CO was appointed as the Chair. GBB has orally declared to TKR that she accepts CO as the Chair.

2. Approval of the Agenda

Agenda can be found on [SharePoint](#).

3. Approval of latest minutes

Minutes from meeting in November is approved via written procedure.

4. Briefing subjects

a) Briefing by the Chair of the Study Board

75 ECTS Master's programme: CO reported a chaotic process related to the framework and development of the upcoming 75 ECTS Master's programme in Esbjerg. Several challenges and uncertainties remain, but the process has been initiated.

b) Briefing by other members of the Board

c) Briefings from the Study Coordinator

Rules of Procedure 2026: The Rules of Procedure, approved in January 2024, are attached for information (Attachment 1 and 2)

Shortening of Master's Programmes: In connection with the new Executive Order on Higher Education ([Uddannelsesbekendtgørelsen](#)), which came into effect on 19 September 2025, it has been announced that all 120 ECTS Master's programmes must, from the 2027 intake, finish one month earlier than at present - that is, by the end of May for programmes with a summer start. The Ministry refers to §17, which states that the programme must be completable within 23 months. The Executive Order does not specify whether the thesis must remain its duration or whether the academic year is to be compressed. At this stage, it appears that the programmes will need to decide for themselves how to adapt to the new requirements. As the change will apply from the

2027 intake, the Study Board and Study Management must find a solution no later than autumn 2026.

Quality assurance and development of education and teaching (§18, Subsection 4, No. 1)

Teaching Evaluations (Autumn 2025)

Case presentation:

New evaluations have been received from the autumn semester of 2025. For courses with a score of 3.91 or higher, there is no requirement to prepare an action plan.

Evaluations from Autumn 2025 with a score below 3.91:

- Videnskabsteori (3,73, 80%)

Attachments:

- Evaluations can be found via [Eval](#).

Action Points:

The Study Board discusses the evaluations and decides with the action plans can be approved.

Decision

The Study Board acknowledged that the students hold differing preferences; however, it decided that TKR should request the study administration to avoid, as far as possible, scheduling two courses on the same day. This has been a recurring issue on the Master's programme in Odense over the past two years. The action plan for *Videnskabsteori* was approved.

Evaluation Questions in 2026

Case presentation:

As part of SUND's new evaluation concept, the Study Board has the option to add up to three questions to the written course evaluations. Mandatory questions already cover students' self-evaluation, administrative matters and the delivery of teaching. The mandatory questions applicable from spring 2026 are available [here](#). (only in Danish).

The three optional questions may be defined at programme level, but not at course level. Project-oriented courses, the bachelor project and the master's thesis will continue to have their own evaluations, using the same questions as previously.

Furthermore, [Eval](#) has also undergone a layout update, which will take effect on 12 January 2026. Eval has also been adjusted to the new evaluation concept, and numerical scores have therefore been removed. During the spring, the Study Board and course responsables will receive material related to the new evaluation concept.

In this context, it may also become relevant later in this spring to revise the Study Board's current regularity plan. The attachment shows which courses are scheduled for evaluation in spring 2026 (see the F26 tab in the Excel file).

Attachments:

- Attachment 3 - Regularitetsplan over evalueringer

Action point:

The Study Board discusses whether it wishes to add optional questions to the written evaluations in 2026 and, if so, the wording of these questions.

Decision:

TKR clarified that the deadline for submitting voluntary questions is not a strict deadline after all. The questions can be entered at a later stage if the Study Board requires additional time. The item was postponed until February 2026.

**4. Curriculum,
course
descriptions
(§18, Subsection
4, No. 2)**

Change of Exam in Videnskabsteori and Prioritering i FSV*Case presentation*

The course responsables in both *Videnskabsteori* og *Prioritering i folkesundhedsvidenskab* wishes to remove the preparation time for the oral exam from autumn 2026. Instead, they wish to conduct the exam as an oral test without preparation. The course responsables provide the following justification for the change: *"We wish to implement the change to create a simpler and more accurate examination that reflects the students' learning. We find it excessive that students both receive their exam questions in advance and have an additional 20 minutes of preparation before the exam."*

Attachments

- Link to course descriptions (Autumn 2025):
https://mitsdu.dk/da/mit_studie/kandidat/folkesundhedsvidenskab-kandidat-odense/undervisning/fagbeskrivelser

Action Points

The Study Board decides whether the revised examination format can be approved.

Case discussion

It was reported that attempts have been made to clarify with the course coordinators the actual need for preparation time. Only the course coordinator for *Videnskabsteori* responded, stating that students require one week of preparation. Apparently, the examination questions are provided on the last day of teaching; however, this is not stated in the course description. It was further noted that examinations extending over multiple days create significant challenges for both ordinary and re-examination scheduling, as the administration does not take such "invisible preparation time" into account when planning exam schedules.

The Study Board found it unclear what students are expected to do during the proposed preparation week and how extensive the task is. It is noted that a clear academic justification for the scope of the examination is lacking. The Study Board has difficulty seeing the need for one week of preparation when the oral examination itself lasts only 20 minutes.

Decision

TKR will ask the course responsables for clear academic justification for the need of multiple days of preparation. The relevant Head of Studies will be cc'ed.

Minor Clarification Regarding Assessment in Sundhedsfremme

Case presentation

The course responsible for *Sundhedsfremme* wishes to clarify in the course description that “a single overall assessment is awarded for the written and oral components. In order to pass the examination, both the written and the oral components must demonstrate a sufficient academic level. It is therefore not possible to pass the examination based solely on the written component.”

It should be noted that this principle already applies to all examinations where the written and oral parts of the exams constitute one combined examination, even if the above is not explicitly stated in the course description.

Attachments

- The current course description is available here:
https://mitsdu.dk/da/mit_studie/bachelor/folkesundhedsvidenskab_bachelor/undervisning/fagbeskrivelser

Action points

The Study Board discusses and decides whether the clarification regarding assessment may be added to the course description.

Decision

The additional comment in the course description was approved.

Elective Master’s Courses Offered in Autumn 2026

Case presentation:

An information meeting about electives is held on 17 February 2026. TKR therefore recommends that the Study Board discuss the offering of elective courses for the autumn semester already at this stage.

The Study Board is to decide which elective courses will be offered in autumn 2026 for the Master’s programmes – both Esbjerg and Odense. Study management recommends that the following courses continue to be offered:

1. Quarter:

- Human Health (summer school) – *Offered by another programme*
- Introduction to R (summer school) – *Offered by another programme*
- Health Demography: measuring morbidity and mortality across populations – *Offered by another programme (runs throughout the entire semester).*
- Internship
- Individual Study Activity - 2,5 ECTS
- Individual Study Activity - 5 ECTS
- Intersectoral Action for Health
- Risk Communication
- Research Priorities and Grant Writing

2. Quarter

- Environmental Spatial Modeling with GIS – *Offered by another programme*
- Project Management – *Offered by another programme*
- Internship
- Individual Study Activity - 2,5 ECTS
- Individual Study Activity - 5 ECTS

- Empowerment and Social Mobilisation for Health
- Register-based Analyses in Intervention Effect Studies

Attachments:

- Course descriptions from E25 are available via mitsdu.dk ([Odense/Esbjerg](#)). Please note that the course descriptions may be subject to changes until May 2026.
- Attachment 4 - Registrations for electives in Autumn 2025

Action Points

The Study Board decides whether the offering of elective courses in E26 can be approved.

Decision

The offer of the above electives was approved, but we must remember to add the Global Stay in Nepal as an option as well.

Request regarding Follow-up on Practices Related to Students with Disabilities

Case presentation:

SDU has received an inquiry from the Danish Agency for Higher Education and Science (Uddannelses og forskningsstyrelsen) requesting respond to four questions concerning current practices and challenges related to special conditions for students with disabilities in both classes and at exams. The responses will be used as input for a possible revision of the “*Guidance Letter on the Administration of Disability Support*” / “*Hyrdebrev om forvaltning af handicapområdet*”

Attachments: (only in Danish)

- Attachment 5 - *Spørgsmål til studienævnene*
- Attachment 6 – *Brev til institutionerne om opfølgning på praksis*
- Attachment 7 - *Hyrdebrev om forvaltning af handicapområdet*
- Attachment 8 - *Hyrdebrev.tjekliste*
- Attachment 9 - *Draft response from TKR*

Action Points

TKR will prepare a draft response but seeks input and comments from the Study Board. The Study Board discusses the practices and challenges it wishes to highlight in response to the inquiry.

Decision:

The draft was approved and TKR will forward it as a response to the hearing.

**5. Other matters
(§18, Subsection
4, No. 5)**

Practice Description and Delegation of Authority for 2026

Case presentation:

TKR has updated and made minor revisions to:

1. The overview of applications that may be processed administratively and/or by the Chair, and
2. The Study Board’s practice description.

The changes are highlighted in the attachment.

Attachments:

- *Attachment 9 - Delegation of Authority 2026 (DA + EN)*
- *Attachment 10 – Praksisbeskrivelse 2026 (DA)*
- *Attachment 11 - Practice of the Study Board 2026 (EN)*

Action point:

The Study Board discusses the overview of delegated authorities and the practice description and decides whether the delegations and practices can be approved for 2026.

Decision

The changes, and hereby the suggested *description of practice* and the *Delegation of Authority* was approved.

The previous practice regarding deregistration of internships will be removed. Students are expected to have their internship agreements in place before the 21st of September unless extraordinary circumstances arise.

6. Applications from students (§ 18, Subsection 4, no. 4)

Applications from students can be accessed via SAGA - <https://saga.sdu.dk/>