

## Agenda

<b>Subject</b>	Meeting in the Study Board for Public Health	12 May 2026
<b>Date/time of meeting</b>	12 May 2026 at 14.00 - 16.00	
<b>Location</b>	Online via Teams. Members can access the meeting via the link in the invitation. Other interested parties may contact LA to request access.	<a href="mailto:sn-fsv@health.sdu.dk">sn-fsv@health.sdu.dk</a> T 6550 7565
<b>Invited participants</b>	<i>Members:</i> Lau Caspar Thygesen (LCT), Gabriele Berg-Beckhoff (GBB), Marie Broholm-Holst (MBH), Charlotte Overgaard (CO), Carlota Balaguer Llados (CBL)  <i>Optional:</i> Signe de Place Knudsen  <i>Others:</i> Louise Aalborg (LA) – Study coordinator	
<b>Regrets</b>		
<b>Agenda circulated for information to</b>		
<b>Meeting Chair</b>	Charlotte Overgaard	
<b>Minutes prepared by</b>	Louise Aalborg	
<b>Links to materials</b>	Meeting materials, agenda, and minutes: <a href="#">SharePoint</a> Applications: <a href="#">SAGA</a> via Google Chrome, Edge or Firefox.	



- Sundhedsforskning om børn og unge

Opfølgingsnotater for the remaining courses will be requested from the course responsables ready for discussion in the Study Board at the June meeting.

*Attachments:*

- The evaluations can be found via [Eval](#).
- Attachment 1 - Opfølgingsnotat – Sundhedsøkonomi.
- Attachment 2 - Regularitetsplan over evalueringer

*Action Points:*

The Study Board discusses the evaluations and decides whether the action plans/follow-up note can be approved.

*Decision:*

The Study Board approved the follow-up note/action plan from Sundhedsøkonomi og Sundhedsforskning om børn og unge.

Head of Study will request the rest of the follow-up notes from the remaining courses mentioned above.

The Study Board was concerned about the low score in International sundhed and argued that more attention to the course is necessary to e.g. to get more students to evaluate the course and the Study Board decided to evaluate the course again in 2027.

Furthermore, the Study Board finds it necessary and decided to evaluate the following courses in winter 2026/2027 due to the change of order decided by the Study Board meeting in April 2026:

- Videregående kvalitative metoder
- Videregående epidemiologiske metoder
- Anvendt biostatistik
- Implementering i teori og praksis

## **Discussion of the Sub-Policy for the University at SDU**

### *Case presentation*

The Study Board must discuss [the sub-policy for the university at SDU](#) concerning the overall framework for well-being and learning at the University.

The focus areas of the sub-policy include:

- Uddannelsesvalg (choice of education)
- Introduktion (introduction)
- Studiemiljø (study environment)
- Indflydelse (influence)
- Vejledning (guidance)

Within the sub-policy and each focus area it is specified what the Study Boards and Head of Study are expected to consider and take action on. To mention a few; there are requirements to be involved in marketing activities e.g. Åbent Hus, to take part in planning and execution of introductory

programmes and increase the recruitment of students to roles as tutors, to have a systematic dialogue with students and promote the professional and social study environment, to take responsibility in e.g. developing students' competencies in taking part in the work of the Study Board and to follow up on meetings related to the educational reporting process, and more generally, to ensure staff and student influence on the ongoing work, etc.

It is expected that the head of study knows if Public Health, and the demands and tasks that rely on the Study Board and Head of Study fulfill the sub-policy for the university at SDU and belonging focus areas.

*Action Points*

The study board discusses the focus areas and the associated areas of responsibility and assesses whether the study board is fulfilling the sub-policy for the university at SDU.

*Case discussion:*

The Study Board noted that most areas of the sub-policy are already fulfilled by the Study Board and Head of Study.

What could require more attention though is the study environment in Odense due to researchers and teachers not being physically working from SDU in Odense, therefore there is an inappropriate distance between staff/teachers and the students which influences the study environment negatively. In connection with that, room allocation for teaching in Odense is inappropriate e.g. when there is a new room for each lesson and that may also influence the study environment. The Study Board suggested addressing this issue about room allocation in Odense to the faculty and suggesting X rooms allocated for Public Health.

These distance- and room issues are not a problem in Esbjerg.

It was also addressed how to get students more involved in developing and get more engaged in the study.

*Decision:*

The Study Board decided to address the room allocation to the faculty, and provide more and earlier information in connection with study start for students at the master's degree in public health in both Odense and Esbjerg including:

- Information about study start/opening day earlier – previously students have experienced to get this information only a few days before study start/opening day.
- Send a separate email to all new public health students with information about study start, the Study Board etc.
- Informing the students during bridging course about study start.

**5. Curriculum,  
course  
descriptions  
(§18, Subsection  
4, No. 2)**

**6. Other matters  
(§18, Subsection  
4, No. 5)**

## **Registration of Examinations and Re-examinations**

### *Case presentation*

Legal changes from SDU address the task of registration of examinations without being affiliated with the teaching course and re-examinations to the Study Board. Before Registratur has been responsible for that. Moving that task to the Study Board all applications regarding registration of examinations and re-examinations require the Study Board to consider them. To avoid students getting unnecessary delays in their studies it would be appropriate to allow administrative approval, provided that the course administrator determines that capacity is available and that the examination has not yet commenced.

### *Attachments*

- Attachment 3 - Version of praksisbeskrivelse with requested changes
- Attachment 4 - Version of Practice of the Study Board with requested changes
- Attachment 5 - Version of Delegation of Authority with requested changes

### *Action Points*

The Study Board decides whether registration of examinations without being affiliated with the teaching course and re-examinations are allowed to be approved administratively.

### *Case discussion:*

The changes discussed above only concerns examinations without being affiliated with the teaching course and re-examinations.

When students register for the course, the students also automatically register for the ordinary exam connected to the course.

### *Decision*

The Study Board approved to allow administrative approval of registration of examinations without being affiliated with the teaching course and re-examinations.

## **Change of Dates – Meetings in the Study Board**

### *Case presentation*

Can we change the Study Board meeting in December to 15. December 2026 kl. 13-15, instead of 17. December 2026?

Can we change the Study Board meeting in August to 26. August 2026 kl. 10-12, instead of 18. August 2026?

### *Action Points:*

The Study Board decides whether the proposed changes can be approved.

### *Decision:*

The Study Board approved the changes of the Study Board meeting in December.

The Study Board decided the Study Board meeting in August to be: 25 August at 9-11.

**7. Applications from students (§ 18, Subsection 4, no. 4)**

Applications from students can be accessed via SAGA - <https://saga.sdu.dk/>