

**Minutes of the Faculty PhD Committee meeting on 22 April 2025 kl.  
09.00 – 11.00**

Participants: Professor Frank Kjeldsen (chair), Head of the PhD School Barbara Guerra, Associate Professor Thomas A. Rytto, Associate Professor Kasper Reitzel, Associate Professor Yuri Goegebeur, PhD student Linda Gimm, PhD student Alexander Lukas Oskar Degner, PhD student Maiken Westen Holm Svendsen and Vice Hed of the PhD School Suba S. Lindholm (minute taker).

Guest: Rie Troelsen (SDUUP)

Absence: PhD student Yen-Ting Chen and PhD student Aylin Seren Güler

**Agenda**

**1. Approval of the agenda**

**Minutes:**

The agenda was approved without comments.

**2. Forslag til kursusrække om undervisning for ph.d.-studerende**

**Minutes:**

SDUUP has developed a course series consisting of three modules, each focusing on fundamental elements for new teachers. Each module corresponds to 1 ECTS and progresses from inexperienced to more experienced teaching. The first two modules are mandatory, while the third is optional. The course is designed to be completed within one semester.

The committee discussed the course content, emphasizing the importance of feedback to enhance teaching quality and student well-being. PhD students expressed concern that the course might be too general and not sufficiently focused on subject-specific teaching methods.

The current course "Getting started on your teaching" will be phased out. Module 1 should be completed within the first six months and module 2 within the second six months. SDUUP will ensure course scheduling aligns with this timeframe. There is a proposal for an adjunct pedagogy course to serve as a support group for PhD students.

The committee decided that modules 1 & 2 of the course will be mandatory for employed and teaching PhD students, with possible exceptions. Detailed administration and collaboration with the PhD school and SDUUP will be arranged.

### **3. Observations and feedback on teaching during the PhD education**

**Minutes:**

Postponed to the next committee meeting.

### **4. New administrative practice regarding recruitment of PhD students**

**Minutes:**

This item is postponed to the next committee meeting. The chair encouraged the other VIP members to consult with their department heads and report back to the committee at the next meeting.

### **5. Retningslinjer for brug af AI i ph.d.-afhandling**

**Minutes:**

Postponed to the next committee meeting.

### **6. Approval of a new PhD course (IMADA)**

**Minutes:**

IMADA has applied to have the course *MM868 Compact Quantum Metric Spaces* approved as a PhD course. Yuri Goegebeur, the chair of IMADA's PhD study board have conducted a preliminary assessment and recommended the course for approval.

Yuri informed the committee that the teacher responsible will differentiate between graduate and PhD students by assigning more challenging topics to PhD students for presentation.

The committee approved the course and pre-approved the course for all PhD students at the faculty.

### **7. Course applications approved by the department's PhD study boards**

**Minutes:**

The Faculty PhD Committee took note of the cases.

### **8. Any other business (postponed to the next committee meeting)**

**Minutes:**

- Feedback on revised guidelines
- Evaluation of PhD supervisors (IMADA)
- RCR course is currently being updated

**The meeting ended at kl. 10.00**