

Communication channels for students enrolled at Faculty of Health Science (SUND)

MySDU

General pages

Responsible: The Central Administration (Student Services, Technical Services, Library, etc.)

Examples of use and content:

- Links to systems and software
- Job bank
- Library
- General study regulations
- Study abroad
- Student life
- Counselling services

Study pages

Responsible: Faculty

Examples of use and content:

- Programme regulations
- Courses offered per semester
- Contact information (study coordinator, head of study, student advisors, etc.)
- Information about and from the study boards
- Information on study abroad
- General study information and faculty offers for students
- News from the education and the faculty

itslearning

Announcements at the course room

Responsible: Teachers and Study Secretariat

Examples of use and content:

- Welcome announcements
- Contact information
- Exam information
- Evaluation information
- Information on replacement hours, deadlines, etc. if they are known in advance
- Compilation on practical questions from students

The messaging system

Responsible: Teachers and Study Secretariat

Examples of use and content:

- Quick and short messages (snapshots), such as cancellation of classes, change of classroom, etc.

Announcements/material on communities per education

Responsible: Community managers + a few teachers/secretaries

Examples of use and content:

- Registration for KBU
- General information on mandatory internship, clinic, skills laboratory, etc., when relevant for all or a larger group of students enrolled at the same educational programme
- Extracurricular study-relevant activities
- Documents relevant to a majority of students

SDUmail

Responsible: Faculty, Study Board, Student Services

Examples of use and content:

- Personal inquiries, e.g. decisions on study board applications, registration for teaching and exams, etc.
- Communication between administration and individual students
- Information about important deadlines, e.g. course registration, registration for clinical internship, etc.

Important with regards to MySDU and Itslearning

As of the end of December 2020, work is underway to relaunch a new MySDU that can support dynamic information to students compared to the existing one. Once the new MySDU is implemented, it is expected that much of the general and less course-specific information found in communities on itslearning, will be moved to MySDU.

Remember: itslearning is an e-learning platform – not a noticeboard!

Posts from student associations about job bank, registration for Christmas lunch, parties, internships at external companies, etc. do not belong in itslearning!

As a rule, announcements at Communities should not be repeated in the individual course rooms and vice versa.

If any doubts, please contact sund-elearn@health.sdu.dk