

JMJ 2019-08-07

**BMB Management Group meeting 250619, 14-16 in Sapphire.**

Present: SM, NJF, BSA, BHK, JB, JMJ, TJDJ

Absent with excuse:

Guests: (Ad.2) Lise Junker Nielsen

Notes: JMJ

Subject	Explanation	Notes
1: Welcome, JMJ	Meeting Outline and follow-up on the last meeting.	“Welcoming new colleagues at BMB” checklist will be presented. Section heads ensure that the responsibility for welcoming and onboarding of new colleagues (VIP and TAP) is delegated to one or more section members.
2: Research Retreat September 2019	The management group will discuss the draft program outline (for members)	The management group agreed to spend the retreat on working with External Research Funding. The retreat will take place at the Sinatur Hotel in Nyborg on the 13 <sup>th</sup> of September. A preliminary program (made by JMJ) was discussed, and specific tasks were allocated to section heads. Detailed planning should be ready in early September when the final Agenda is sent out.
3: Dean’s Corner 19. August 2019	JMJ will inform about the Dean’s Corner at FKF. The management group will plan the agenda for the meeting at BMB.  Please fill in the BMB SWOT analysis below as preparation (for members)	The Dean’s corner will take place on 19 <sup>th</sup> of August. As a new initiative, the entire Faculty management group will be present in order to share knowledge within the faculty.  The Management group decided on topics that could be relevant for BMB to discuss with the Dean and faculty management. JMJ and BSA will present BMB research and educations. In addition, Ronni Nielsen and Kedar Natarajan will give the lab manager’s and young international group leader’s perspective, respectively.
4: AOB and Next Agenda	Together we will prioritize subjects for the next meeting agenda.	Next management meeting will contain a debriefing on the Dean’s Corner.