

BMB Management Group meeting 10052021 12-14

Present: BSA, JBR, TJDJ, BHK, SM, JMJ, KH

Absent with excuse:

Guests: None

Notes: KH

Subject	Explanation	Notes
1: Welcome	<p>Welcome and information from Head of Department.</p> <ul style="list-style-type: none"> - Highlights from IR meeting, incl. new vice chairman. - Purchasing at BMB 	<p>Brage resigns from the Vice Head of Department position as well as the position as chairman for UVU. BMB is in the process of finding a replacement for Brage and overseeing the tasks associated with the position. We must make sure that the education leader responsibilities are dimensioned such that they do not impede the research activities of the appointee.</p> <p>Tina Holm Svenstrup will be the new purchaser when Charlotte starts her new job at the SDU tender office (udbudskontoret).</p> <p>Jan-Wilhelm will be the new vice chairman for the Department Council. As vice chairman, Jan-Wilhelm will help set agendas for upcoming meetings.</p>
<p>2: Preparation of Research Seminar 2021</p> <p>Please consider before the meeting</p>	<p>Suggestions: 12th18th 19th August. Or in September.</p> <p>What should be the topics of the year?</p> <p>In 2019 it was:</p> <ul style="list-style-type: none"> - The successful grant application – reflections from experienced funding committee members (SM/BSA) - Data support for fundraising and Departmental strategy development (JMJ/RIO) - How do we make our time more successful? (JB/NJF) - How can sections assist in enabling the individual scientist? (BHK/TJDJ) 	<p>Main topic: Research management. Søren Barlebo was suggested as guest speaker; JMJ will follow up.</p> <p>Subtopics:</p> <ul style="list-style-type: none"> • SDU's ledelseskompass/management compass • Recruiting, onboarding, and mentoring • Description of the roles of section leaders and research leaders • Stress management • Internal management networks/mentoring <p>Alternative topics suggested: OUH/center</p>

		Reboarding after Covid19 SDG
3: Fully funded PhD scholarship from NAT	See summary from Akademisk råds her e (point 3 page 2). We will consider models for supporting ph.d. scholarships at BMB. The annual contribution from the faculty is ca. 3,5 mio kr based on an expected production of 12 candidates. Should we co-finance strategically or evenly?	Postponed
4: Covid-19 incl. reboarding and Festival (incl. section arrangements)	We will discuss current status in our sections and reflect on the recent Reboarding workshop at NAT.	Postponed BMB Totaldag is being planned as a Festival after the summer holiday - in the area between building 37 and 41. Each section will have a camp area at the festival and should prepare for an activity at their camp. More information will follow. Sections are encouraged to make section arrangements (within the current restrictions).
5: Head of section's job description	We will decide on the format and process.	JMJ and KH will make a proposal for a description of the section leaders role/responsibilities – e.g. in a table form.
6: Onboarding and Mentoring new employees	Do we systematically mentor new employees of all kinds in all sections?	The section leader is responsible for ensuring that each new employee is assigned a mentor.
7: AOB		.