

BMB Management Group meeting 23/02/2021, 14-16

Present: TJDJ, BHK, JBR, SM, BSA, JMJ, KH

Absent with excuse:

Guests: None

Notes: KH

Subject	Explanation	Notes
1: Welcome	Meeting Outline and follow-up, v/JMJ.	
2: Covid19 status and lockdown	<ul style="list-style-type: none"> Notes from Departmentforum v/All <p>Extra point: Registration of employees in laboratories with dispensation. Solution model: each laboratory (where the dispensation applies) has a weekly calendar in which the users write their initials once every day if they use the room. That way we will be able to see who has used the laboratory on those days. The model has so far been discussed with one of our permanent laboratory coordinators.</p> <p>Extra point: Policy regarding lab courses and their consumption of gloves and other scarce goods</p> <p><i>Document attached: Noter fra Institutforum 29012021.docx</i></p>	<p>Jakob presented the general points from the Department forum.</p> <p>The current situation in the individual sections were discussed. Generally, things are going well but there is a general corona fatigue and the section leaders expressed great concern for the mental well-being of BMB employees and students - especially the project student that are currently not in the lab and not feeling part of the group yet. We see it as very important to offer them community and group feeling along with scientific training and discussions. There is a great desire to instill hope and optimism and support the cohesion.</p> <p>Corona tests and ergonomics home office problems were discussed. It was suggested to encourage home working staff to e.g. bring their office chair home. As long as SDU is under lockdown poor ergonomics is unfortunately not a valid reason for working at SDU.</p> <p>Jakob will encourage BMB employees via e-mail to be tested twice a week.</p> <p>Karin reported on the current extraordinary workload in SAS.</p>

		<p>Exemptions have been granted for several laboratories at BMB, and we are required to register who has been working these laboratories per day. Karin will make a paper calendar for distribution in the relevant laboratories. The concept will be introduced Friday at the Department forum as well as by e-mail.</p> <p>Currently there is a dispensation application in relation to the use of protective equipment in Class II laboratories.</p> <p>The problem with limited resources such as gloves and pipette tips were discussed. Charlotte (purchaser in SAS) works hard in ensuring that BMB can get access to necessary supplies in order to be able to continue the laboratory work.</p> <p>It was agreed that gloves etc. should be a priority for the laboratory research. Laboratory exercises in connection to course should, if possible, be organized so that the use of gloves is minimized. Karin will follow up on the glove situation during the two laboratory courses running in March.</p>
<p>3: Deans corner and one year plan for 2021</p> <ul style="list-style-type: none"> - Continuation of discussion 	<p>Discussion related to Dean's corner scheduled for 18/03/2021 1-2.30 pm.</p> <p>What are our specific goals for development at BMB in 2021? – How concrete can we become? v/All</p> <p><i>Notes from last meeting: The goals for development at BMB 2021 were discussed. Getting back after Covid19 as a stronger and more connected/coherent BMB, with an awareness on what kind of normal we would like to reach - make great science together, celebrate/have fun together. Evaluate what experiences we</i></p>	<p>Instead of focusing too much on specific goals for the future we would like to keep focus on being present in the current difficult and concerning situation and at the same time instill hope.</p> <p>A BMB committee for Social events will be formed. This group can arrange a Total Day arrangement which can be held at any time of the year to ensure that it is realistic to be held when the situation allows for it.</p>

	<i>can benefit from after Covid19. Focus on management. Process around the new Ledelsekompas. Be proactive at all management levels.</i>	
4: AMU	Alignment and expectations. March 1: Arbejdsmiljøuddannelsen v/All	Discussion/reflection on the forthcoming AMU process and work. The management group hopes for a flexible process with relevant and useful training tailored to our needs such that the course will provide useful tools for the future work with our working environment.
5: Employment structure at SDU	Young PI's at BMB are asking for transparency regarding career development. We will discuss how to bring this topic up for discussion in the best way. v/All	The topic will be raised by Jakob at a PI meeting and Karin is working on an onboarding material for new PI's which may also include some details on career development. Some PI's may also find the following document useful: Academic recruitment and careers at the Faculty of Science, SDU
6: Revision of BMB's Open Science Guidelines.	On 29 September 2020, the RI Council decided to initiate a revision of the guidelines for Open Science formulated by all the institutes in 2018 in connection with the implementation of SDU's Open Science Policy. Deadline March 20. v/JMJ <i>Document attached: OpenScience Policy BMB 2021.docx (Revised document with Track Changes)</i>	Karin has revised the Open Science Policy according to the guideline set by the RI Council. It was decided to send the current version for approval by the RI council. The approved version will be published at SDU.net.
7: NAT awards - overview	Information related to the NAT awards. See more about the prizes here: https://sdunet.dk/da/enheder/fakulteter/naturvidenskab/priser v/JMJ	The MG was introduced to the process of the NAT awards. The process is ongoing and suggestions for nominations are welcome.
8: AOB	PI mentor/mentee and onboarding material	Karin briefly presented the draft of the new PI part of the onboarding material and the MG agreed to encourage to have mentor/mentee arrangements for new PI's. E.g. a 3-5 year "older" PI from another section.

Coming meetings:

18/3 Dean's corner at BMB – MG pre-meeting 1-1.30 pm

18/3 Dean's corner at BMB – meeting 1.30-2.30 pm

25/3 2pm - 4pm - MG/IR meeting

Topic: Serviceeftersyn på sektionerne - Fælles evaluering og discussion/ Service inspection of the sections - Joint evaluation and discussion

10/5 12- 2 pm – regular MG meeting