

GUEST REGISTRATION FORM

Must be e-mailed to Peter Bækgaard and Lone Seidler Petterson 2 months before arrival of the guest

The guest's contact information

To be filled by the IMADA host

The guest's name:	
CPR number / birthday:	
Nationality:	
Name of university where the guest is employed or enrolled:	
Period of the visit at IMADA:	
The guest's email:	
Name of the IMADA host:	
The guest's room number (at IMADA):	
<p>Guest category:</p> <input type="checkbox"/> Guest researcher <input type="checkbox"/> Guest PhD student <input type="checkbox"/> Guest master student <input type="checkbox"/> Erasmus student <input type="checkbox"/> International student <input type="checkbox"/> SDU employee (at another department than IMADA)	<p>Does your guest need:</p> <input type="checkbox"/> Key card (ADK card) (photo must be sent to lsp@imada.sdu.dk 14 workdays before arrival of the guest) <input type="checkbox"/> Key <input type="checkbox"/> IMADA e-mail address <input type="checkbox"/> IMADA telephone number <input type="checkbox"/> Name plate on the office door

Only to be filled in if the guest is employed/enrolled at another department at SDU

Name of the department where the guest is employed/enrolled:	
Employed/enrolled from/to:	
Employed as:	

To be filled by LSP

Nøgle udleveret (nr.):	
Oprettelse i CRM:	
E-mailadresse og telefon nummer:	