

## Department Council meeting – MINUTES

Date: 14/3-2024	Last meeting: 14/9-2023 (6/12 cancelled)	Next meeting: 24/6-2024
Meeting room: DBM meeting room downstairs	Meeting organizer & minutes keeper: Gitte S Klausen	
Participants: Dannie Kjeldgaard, Nicole F. Richter, Eva Devantier, Lene Holbæk, Ian Stampe, Michael Christensen Alexander Schandlbauer, Elke Weik, Jeppe S Thorup, Gitte S. Klausen		
Absent: Alev Kuruoglu, Poul Madsen, Kenneth Schultz		
Enclosures:		

	Agenda:	Action:	Time:
1.	<b>Welcome and follow up</b>	<i>Student representative Poul Madsen is back from his studies abroad. New student representative Jeppe Strandgaard Thorup.</i>	
2.	<b>DBM News and information</b>	<ul style="list-style-type: none"> <li>• Slagelse</li> </ul> <p>Dannie has talked to all employees, some have been offered transfer to Odense, some have been offered voluntary leave. Dannie cannot reveal who is stopping and who is not as it is personal information. It is unfortunate that the new cand. merc. will only run once, but some elements may be moved to cand. merc. Odense. Staff will physically be grouped in the same hallways and teaching activities will be on specific days in order for the staff as well as the students to know there are people present.</p> <ul style="list-style-type: none"> <li>• Presence - rule of thumb: 3 days presence at campus, 2 days working from home</li> </ul> <p>There is a lack of presence in the daily life at the department within some groups, and also when it comes to research activities across groups or even for department events. Therefore, in future Dannie will be the one sending out invitations e.g. for inaugural lectures and PhD defences to make people aware of the importance of attending.</p>	

		<p>In the Liaison committee Gitte will bring up the subject and Dannie with meetings with heads of departments to see if anyone has ideas how to maybe motivate people to show up at campus.</p> <p>One solution could be that each group agrees on some days where people all come in. Another that Dannie reminds staff about the thumb of rule or to have staff know that attendance at departmental events is expected. Dannie will talk to the head of groups about this approach, i.e. focus will not be only on number of days at campus but attendance to different events.</p> <p>Another comment was that when you only have so little time, some events are being rejected due to time issues. Not due to lack of interest necessarily.</p> <p>The EU law that will be enforced in DK for all companies this summer is about protecting people from working too many hours, but the Council has difficulties seeing how this will work in an academic world.</p> <p>Nicole informed that as a foreign employee in DK, you must report to HR for how many days you work in DK and at home due to taxation.</p> <ul style="list-style-type: none"><li>• <b>AI</b></li></ul> <p>Dannie had a meeting with a consultant about AI and how it can be used in our daily life both as academic and admin staff. Dannie will also have a meeting with Mads Lildholdt about SDU rules and procedures about AI.</p> <ul style="list-style-type: none"><li>• <b>AACSB</b></li></ul> <p>As informed by the dean the accreditation has been postponed mainly due to the concerns on how we staff our courses, as our teaching must be conducted by research-active staff. It means that some external lectures as well as research assistants must be teamed up with academics in order to meet the staff criteria by AACSB.</p>	
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3.	<b>DBM strategy</b>	<p>It is a simple strategy as was mentioned at the resent department meeting.</p> <p>The strategy will be visible online and maybe as hard copy or posters once going through final proof.</p>	
4.	<b>Meetings at the department</b>	<p><b><i>Department meetings – in lunchroom how did that work?</i></b></p> <p>Even though clammed it was more intimate and better to be close than too far from each other. It was great with sandwiches which maybe even attracted more.</p> <p><b><i>Q&amp;A meetings?</i></b></p> <p>In stead of Q&amp;A meetings that not that many showed up to, it was suggested to have a third department meeting per semester. Each meeting should have a larger discussion point on the agenda.</p> <p>Dannie will talk to the Management team about this suggestion.</p>	
5.	<b>Employee involvement</b>	<p><b><i>How do we get staff to be more involved in research / teaching / social life across research groups?</i></b> See point 2.</p>	
6.	<b>Work Environment group</b>	<p><i>Today the work environment group consists of Gitte as representative “elected” among all staff and Dannie as head of department. We would like to expand the group with a VIP representative. What does the Department Council think of this?</i></p>	

		Sometimes people can be hesitant to contact Gitte directly due to the close cooperation with Dannie, and Gitte also believes that some issues maybe are better handled directly by another academic. The council thinks this is a good idea. Nicole will coordinate with Gitte and Dannie on how to inform about this, and if no one wants to run, Nicole will also be happy to take on the seat.	
<b>6.</b>	<b>AOB</b>	Gitte will use Teams for Department Council meeting material.	