

Summary

Subject:	Executive meeting	September 4, 2020
Date and time:	September 3, 2020	
Venue:	WP 9	
Participants:	Head of Department: Jesper Bo Nielsen (JBN) User Perspectives: Birgitte Nørgaard (BN) CMSS: Lisa L. Froholdt (LF) DaCHE (Danish Centre for Health Economics): Dorte Gyrd-Hansen (DGH) Clinical Pharmacology, Pharmacy & Environmental Medicine: Kim Brøsen (KB)	LBU/KMG lbulstrup@health.sdu.dk T +4565503840
Cancellation from:	Epidemiology, Biostatistics and Biodemography: Kaare Christensen (KC) Health Promotion: Pernille Tanggaard Andersen (PTA) General Practice: Jens Søndergaard (JS)	
Taken by:	IST-secretariat: Line Bach Ulstrup (LBU)	

Agenda:

- 1. News from IST**

Restructuring at IST: From September 1, 2020, Clinical Pharmacology & Pharmacy and Environmental Medicine function as a joint research unit with Kim Brøsen as head of research. The change is part of a generational change and to facilitate a better flow in the change of the management. In addition, it is more rational to combine the two laboratories into one function which is very important for the department to secure.

The new structure offers an opportunity to create a broader academic environment as well as it maintains the visibility of the units publicly.

In future, the unit will consist of three research groups, each having their own group management: Pharmacology & Pharmacy headed by Kim Brøsen, Environmental Medicine headed by Tina Kold Jensen, and the laboratory headed by Tore Bjerregaard Stage and Flemming Nielsen.

Finances: The finances of the department look quite reasonable. Less expenses because of COVID-19, i.a. at the IST study travel account, and some appointments of international researchers have been postponed or cancelled.

Office reshuffle WP 9: CPOP (former MaxO) employees move to offices at SAMF. Preliminary moving day is September 15, 2020.

Subsequently, EBB employees from 2nd and 3rd floors will move to the 1st floor left, so that all EBB employees will have offices closer together. User Perspectives moves to the 2nd floor left. OPEN has been waiting for a long time to take over most offices at the 3rd floor.

COVID – Presence: Many things can be taken care of at online meetings, but it is not the same as seeing each other at coffee breaks. When the various restrictions in relation to COVID-19 are being lifted, we therefore have the joint task of returning to physical presence at our offices. It is still possible, by agreement with the head of research, to have some workdays from home.

- 2. News from SUND** NytSUND: The process of moving. Among other things, an IT-committee has been appointed to ensure that the SDU and the OUH IT-systems operate together.
Biobanks SDU: At present working towards -80-degree freezers, but the operation of -190-degree freezers are even cheaper. IST cannot change everything into -190 degrees, but it is being investigated whether it is possible to work towards a change for future samples.
- 3. Working environment** Election to the working environment organization is in the autumn of 2020. Information about the process, the possibility to propose oneself as candidate etc. will be circulated when possible.
- 4. News from SDU and the IST secretariat** New holiday act: From September 1, 2020. Seems to work fine. Heads of research agree that there is no need to change the process for approval and transfer of vacation days.
Co-operation RIO: Agreement about a shorter processing time.
Technical Services SDU: On account of COVID, TS has lower level of staffing for the rest of 2020.
Collaboration agreements IST: The secretariat asks the researchers to inform them of collaboration agreements being prepared by RIO. On several occasions, the finance assistant has not been informed of the collaboration, and collection of funds have therefore taken place too late. RIO does not ensure that the finance assistant is been informed.

5. Bordet rundt

ERC Calls: Deadline for applications will be circulated to the heads of research.

KB: He is glad to secure the laboratory and looks forward to an increased collaboration with Tina and Environmental Medicine. He looks forward to creating an even larger professional environment. Bettina Hansen has been employed from August 1, 2020 as study secretary after the retirement of Kirsten Anette Jensen.

BN: Quite reasonable return after the COVID lock down.

LLF: The unit is working a lot on establishing contacts and network, both national and international.

DGH: Several new employees will start in September, i.a. four new PhD-students. Three PhD-students turn in their theses this autumn. The analysis unit will get two new employees and one has found employment elsewhere.

JBN: Had hoped to be able to hold an academic event in combination with a Christmas staff party for all units, but at present the possibilities do not look good.

Gabriele Berg-Beckhoff has been appointed to professor at Health Promotion from September 1, 2020.

Kind regards,

Line Bach Ulstrup
Department secretary