

Summary

Subject:	Executive meeting	March 15, 2021
Date and time:	Thursday, March 11, 2021 at 10 am	
Venue:	Zoom	
Participants:	Head of Department: Jesper Bo Nielsen (JBN) General Practice: Jens Søndergaard (JS) User Perspectives: Birgitte Nørgaard (BN) CMSS: Lisa L. Froholdt (LLF) DaCHE (Health Economics): Dorte Gyrd-Hansen (DGH) Epidemiology, Biostatistics and Biodemography: Kaare Christensen (KC) Clinical Pharmacology, Pharmacy & Environmental Medicine: Kim Brøsen (KB) Health Promotion: Pernille Tanggaard Andersen (PTA)	LBU/KMG lbulstrup@health.sdu.dk T +4565503840
Taken by:	IST-secretariat: Line Bach Ulstrup (LBU)	

1. News from IST

Finances: The expected deficit in 2021 is still around DKK 6 million. The deficit is primarily due to less income, especially from teaching, but also from research funds. We have reasonable reserves, but 2021 will not be a year with room for extra expenses or new positions.

More administrative tasks are expected at the faculties and at the departments, i.a. from a reduction in the positions at the central administration. IST will especially need to look closer at the process of the tasks in finances and in application budgets. JBN and the secretariat will present a model during the spring.

NytSUND: Several ongoing working groups, i.a. office culture and presence. We will get to use our offices in another way, and there will be fewer one-man offices. There will be room for everybody, but the facilities will be used wiser, both in relation to lay-out and number of users. JBN wants a working group at IST with members from the departmental council, working environment group, trade union representatives, and heads of research. Members: Line Bjørnskov (VIP + working environment representative), Helle Reintoft Andersen (TAP + departmental council), Birgitte Damby (TAP + trade union representative), LBU (IST-sekretariatet), KC (head of research), and JBN.

JBN hopes that the departments themselves may distribute the offices according to requirements and wishes. FEA, APO and clinical pharmacologists have been considered.

- 2. News from SUND** IMM, SIF and the faculty secretariat have carried out Mini-APVs. The IST's working environment group will look at these results and add extra questions about COVID to the large APV in the fall of 2021.

- 3. News from councils and committees** None.

- 4. Lockdown status** Waiting for new guidelines and a plan for presence during the coming months and for teaching in the fall.
Examinations: some examinations have been carried out with physical presence, but it is a huge logistic challenge, primarily owing to simultaneity stipulations and distance requirements. No news on the summer examinations.
The executive group has discussed the challenges of management at a distance, and after that LLF has prepared a podcast on Virtual Management. It is agreed that the podcast will get uploaded at SDU.net, so that all employees has the possibility to listen to the podcast [her](#).
PTA: particularly challenging for PhD-students about to finish their thesis.
KC: We have begun to have coffee breaks on Tuesdays and Fridays, and these Zoom meetings have been very well received.

- 5. SDG** In respect to SDU activities related to Sustainable Development Goals (SDG), where does IST want to be visible?
LLF: CMSS has determined to work on 6 SDGs.
JBN: Office culture, obvious in connection with the move to NytSUND.
DaCHE, Health Promotion, User Perspectives, and General Practice are already working on Inequality in Health. PTA and BN will prepare a paper which will be sent to DGH og JS for comments before it is forwarded to LBU for the purpose of being circulated to everybody.

- 6. Revision of Open Science** Both IST and the Academic Council at SUND recommend that all researchers (VIPs) have an ORCID (read more on ORCID [her](#))
Employments and salaries: Not only focus on abilities in research but also on abilities in teaching.
OPEN science: FAIR principles in relation to peer access to original data is a problem when working with personally identifiable data which is subject to GDPR legislation. It is a bit like two trains approaching each other – one demands more openness and transparency in the data used, and the other train demands adherence of closedness in relation to peers.
KC: We have spent much time on this, particularly within the molecular research of the unit, as it is a demand from several journals.

Both DGH and BN has experienced that the journals have accepted that data are not accessible due to GDPR.

There is a wish for a short IST paper, so that the researchers have something they can use and rely on.

KC: Perhaps better with a list of persons who have experienced similar events, so that you can contact them and learn about challenges.

JS and DGH will send names to LBU, so that the researchers at IST can find support for handling the demands related to the FAIR principles while adhering to the GDPR legislation.

7. Comments from participants

PTA: Employees are Corona tired. Quite a lot of teaching. The unit is adjusting the curriculum which will be sent to the faculty for approval.

LLF: It is good for the group that it is possible to request access to Campus to reach big databases, to print etc. The unit has held several good online meetings, but employees are also Corona tired.

KB: IST has employed a new course secretary, Lise Lotte Krogh, who started at the unit March 1, 2021. Until then, she was employed in a similar position at TEK.

JS: Corona tired but going well. Busy making applications.

BN: Still working on the joining of the units. Nearly on the point of having a good structure.

KC: Gradually getting to have a new normal, where things are running smoothly. However, some employees are challenged.

DGH: Going well but recognizes that some employees find it difficult. We lose a bit of the mutual connection. We lose track of what colleagues are doing, both socially and academically.

LBU: SDU will get a new chart of accounts, a new HR system, and a new financial management system within the second and third quarters of 2021. Introductions later for heads of research and administrative employees.

JBN: Has discussed with KC the consequences of payment of the frozen holiday money in December 2020. At one of the future meetings we will present what significance the changes in the Holiday Act has on applications in future (and in arrears for existing grants).

8. AOB

JS: New announcement for linkage of data between regions and municipalities. Looks sensible and should provide the opportunity for new projects.

Kind regards,

Line Bach Ulstrup
Head of Secretariat