

Summary

Subject: Executive meeting
Date and time: April 15, 2021 at 10 am
Venue: Zoom
Participants: Head of department: Jesper Bo Nielsen (JBN)
General Practice: Jens Søndergaard (JS)
CMSS: Lisa L. Froholdt (LLF)
DaCHE (Health Economics): Dorte Gyrd-Hansen (DGH)
Epidemiology, Biostatistics and Biodemography:
Kaare Christensen (KC)
Clinical Pharmacology, Pharmacy and Environmental
Medicine: Kim Brøsen (KB)
Health Promotion: Pernille Tanggaard Andersen (PTA)
Cancellation from: User Perspectives: Birgitte Nørgaard (BN)
Taken by: IST-secretariat: Line Bach Ulstrup (LBU)

April 15, 2021

LBU/KMG

lbulstrup@health.sdu.dk
T +4565503840

Agenda:

- 1. News from IST**
- PDR (MUS) 2021: JBN has carried out Performance and Development Reviews (PDR) with the heads of research and is very pleased to get a deep insight into the status at the units, especially viewed in the light of the special circumstances and requirements over the past year.
- Finances: Early indications are that IST will have a larger deficit in 2021 than in recent years.
- Annual grants and D-VIP funds have been transferred to the units. DKK 250,000 has been earmarked for the IST "Studierejsekonto", and in 2021 it is also possible to apply for participation in online activities.
- IST-secretariat: As the secretaries take retirement, there is an ongoing evaluation of the remaining resources. We have employed a new capable study secretary. Karin Cederberg retires in the summer of 2021, and as finances and support to funding take up more and more time, we will therefore employ a financial secretary in replacement of her.
- NytSUND: An IST working group will look at office culture. There will be less office space than employees, so a better use of office facilities will be discussed. Experience from the long period of working from home due to Covid-19 will be included. The group will meet in the end of April for the first

time. The final plan for distribution of offices is not ready, but JBN expects room for everybody. Various solutions for meeting rooms are also been worked on.

- 2. News from SUND** Most recent minutes have been sent to the heads of research.
Support for researchers: it is an ongoing discussion whether a central or decentralized location of support for researchers is best in the pre-award and post-award situation, respectively.
Proposal for honorary doctors. Just one proposal from IST.
- 3. News from councils and committees** KC: Member of a national committee to map out the biobanks. It has been surprisingly difficult to get even large and publicly financed institutions to report back.
JBN: The Liaison Committee (SU) at SUND has discussed whether associated professors at SDU get a lower salary than e.g. those in Copenhagen. However, the reason seems to be that many associated professors have been recently appointed and therefore have a lower salary.
- 4. Status for COVID, lockdown etc.** On a continuous basis there are updates from SDU. Current requirements and recommendations can be found at SDU.net. Presence at SDU must still be limited, and IST is collaborating with the heads of research on this.
Physical access to SDU requires a negative test (not for persons who have completed COVID-19 vaccinations).
Testing available at Campusvej now and probably later at WP 25. In Esbjerg there are self-test facilities in collaboration with US Syd from April 21, 2021. For more information, please see SDU.net.
- 5. Open access** SDU wishes up to 90% open access during the next 4-5 years.
In 2020, IST had 82% which makes IST one of the departments with the highest percentage. JBN has looked through a list of potential OA publications with IST-authors. It appears from the list that far most of these publications have a main author from another department/institution, and the IST author is only co-author.
Open science policy: There are requirements for access to data etc. JBN will try to collect the IST principles for the SDU committee for open science policy.
However, there are many cases where IST does not have the possibility to share data due to GDPR regulations.

- 6. Grants: Holiday allowance and salaries**
- No change as to inclusion of holiday allowance in application budgets. It is important that HR administrative secretaries ensure that holidays are planned and taken.
- LBU will forward a list of salaries for several relevant job categories.
- Regional scholarships rates have not been updated for many years, and therefore they do not cover a whole year incl. holiday allowance, tuition fee etc. Please pay attention to this in relation to applications and employments.
- 7. Comments from participants**
- PTA: Four Ph.D.-students who are about to hand in their thesis have been given some access to their offices. In general, it is going reasonably, but many more wish to return to their office.
- KC: Most employees have settled into a good everyday life. A bit surprised about less reopening than expected and at the same time requirements of testing.
- LLF: Welcoming a future Ph.D.-student online. A lot of activity, both in the maritime group but also regarding occupational health and safety. The center is involved in several interesting fora.
- Several employees ask for more communication from SDU centrally.
- JS: Information on tests have been frustrating as many employees at the unit have been vaccinated.
- Many look forward to returning to SDU offices.
- KB: Anton Pottegård and Jesper Hallas were prime movers of a register study on A-Z vaccines.
- Employees are getting used to the Covid-19 situation.
- DGH: Going well at the unit. People are gradually seeing light at the end of the tunnel. At the unit meetings it has also been successful to have breakout rooms with fewer participants.
- Two new associate professors from April 1, 2021: Anne-Sophie Oxholm and Søren Rud Kristensen.
- LBU: In future, guest researcher agreements will be made and signed electronically in "Visma Addo", hopefully also honorarium forms etc.
- JBN: GDPR-committee is for example looking at GDPR in connection with master students.
- Forwarding of mails: Several persons with double employment are forwarding their sdu-mail to another address, e.g. a rsyd-address. This is *not* permitted. More information will come as soon as possible.

Kind regards,

Line Bach Ulstrup
Head of Secretariat