

Summary

Subject:	Executive Meeting (FLM)
Date and time:	November 3, 2023 kl. 9-10
Place:	OD SUN M1.21 (V14-700b-1)
Participants:	Jesper Bo Nielsen (JBN), Head of Department, Gitte Toftgaard Jørgensen (GTJ), Head of SUND-HR (only item 1), Dorte Gyrd-Hansen (DGH), Health Economics DaCHE (online), Kaare Christensen (KC), Epidemiology, Biostatistics and Biodemography, Pernille Tanggaard Andersen (PTA), Health Promotion (online)
Non-attendees:	Jens Søndergaard (JS), General Practice FEA, Birgitte Nørgaard (BN), User Perspectives & Community-based Interventions, Lisa Loloma Froholdt (LLF), CMSS, Tore B. Stage (TBS), Clinical Pharmacology, Pharmacy & Environmental Medicine
Notetaker:	Kirsten M. Gauthier (KMG), EBB Unit Secretary

November 3, 2023

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Agenda:

1. Human Resources (HR) section (Gitte Toftgaard Jørgensen participates)
2. Economy section
3. IST-secretariat
4. Relocation status
5. Publication strategy
6. Internationalization: Ph.D.-students and postdocs
7. Comments from participants

Ad 1) Human Resources (HR) section (Gitte Toftgaard Jørgensen participated)

Gitte is now head of SUND-HR.

Reorganization, SUND-HR 10 has employees.

Knowledge sharing, very useful for everybody involved.

Secretary Camilla Skov Nielsen, SUND-HR, is still the IST contact.

Ngaio manages the IST-secretariat mailbox.

New IST-HR mailbox, GTJ will forward it to us.

Not everyone follows the employment procedure, and sometimes the requests are sent too late. This stresses everyone, including the new employee, so please give us at least 2 weeks.

Sometimes, JBN receives a request for employment directly, without the request having been through the secretary and the head of research. We must try to avoid this.

The HR-systems at SDU are undergoing change, and short periods with extended process time are expected.

Elisabeth Lohmann continues to be a central person for VIP-positions. On Dec. 1, 2023, the present HR-system for VIP-recruitment closes. Therefore, we must get as much as possible done now, since December will be very busy.

GTJ suggests that she or Camilla Skov Nielsen participate in executive meetings when there is essential information for the heads of research.

Ad 2) Economy section

IST-section of SUND-Economy: Solange, Nynne, Lars, and Heidi.

Mette Dahl works from Esbjerg.

Helle Reintoft Andersen is contact for General Practice.

IST is expecting to use around 4 "årsværk" for financial secretaries in addition to General Practice.

The IST-economy mail address continues.

Peter Kejser will participate at the next executive meeting. He has no experience in project economy, but he has experience in the economy of Health Sciences.

IST wants one financial secretary attached to each unit (EBB, DaCHE, KFFM, IST+BBI).

A meeting will be held about the distribution of financial secretaries between the units.

Ad 3) IST-secretariat

At present, the IST-secretariat consists of Ngaio Ustrup (NU) og Kim Price (course secretary Liselotte's replacement while on sick leave) and KMG. Some of KMG's tasks will be moved to HR and Economy, leaving her with time for new tasks. NU, KMG, and JBN will hold a meeting in week 46 about tasks for a new secretary.

Perhaps a new IST-secretary from January 1, 2024.

Jens and JBN receive 4-5 requests for right of access to documents every week. It is very time-consuming for them as well as for the General Practice secretariat.

Ad 4) Relocation status

KC: everything is working fine except for the heating. Good atmosphere, and people are positive. Frosting, is it private enough, even though it possible to look through the frosting? An IT-security department employee has taken photos to find out if it is possible to see what is on the screen. It is a question of whether the GDPR-rules are being kept?

DGH: some prefers no frosting, while others prefer to be "cave-dwellers".

JBN: if the desk is 2 m from the glass wall, then you are not able to see what is on the screen.

Exceptionally sensitive offices (for confidential conversations) may be able to get a frosting that covers completely. A solution is also to book a meeting room somewhere else.

KFFM relocates in about 10-14 days.

Biobank will move to Campus in January 2024, perhaps the dry part of the Biobank will move before.

Ad 5) Publication strategy

JBN presented the latest Bibliometric indicators for IST (2018-2022): Generally, IST is doing fine, but the figures also show that it is possible to achieve a greater impact, and that is of significance to publish together with international co-authors. None of the research units score low or high on all parameters, so all units have an improvement potential.

At the coming MUS dialogues, JBN will discuss this with all heads of research. Individual publications do not succeed internationally.

SDU has an overall policy to achieve at least 80% Open access publication. At present, SDU is around 72%, SUND around 75%, and IST at 82%.

We must remember to include Open Access fees in our grant applications.

Some publishers do not charge extra for Open Access, since the publishers have made national agreements with the universities – it is worth while checking if SDU has agreements with specific publishers.

Ad 6) Internationalization: Ph.D.-students and postdocs

It is a strategic goal to strengthen internationalization, which means that to a higher degree than now, our Ph.D.-students and postdocs must go abroad to change environment. For employees with a family, it may be difficult to be far away for a long time, why it is also possible to think of a model with several short stays of 2 weeks at universities close to Denmark.

PTA mentioned a cooperation with Charité in Berlin.

DaCHE also has collaborators close by.

KC will consider possible collaborators close to Denmark.

We must inform new Ph.D.-students that they are expected to be abroad for some months.

Ph.D.-students must, to a greater extent, register how much they teach, as Health Sciences require 200 working hours of teaching assignments during the Ph.D.-period.

SDU is centrally working on a new system (FREJA), in which you can register your teaching and in which there is a built-in number of preparation factors depending on the teaching assignment. Primarily teaching which gives "STÅ", should be included by the Ph.D.-studentes. Health Sciences are prepared to be pragmatic towards present Ph.D.-student, but Ph.D.-students and supervisors must ensure sufficient teaching assignments.

Ad 7) Comments from participants

KC: everything is going well at EBB. The Long Life Family Study (LLFS) data collection has been concluded and with a total of 825 persons.

Next week, Gerontological Society of America (GSA) 2023 Annual Scientific Meeting, where we i.a. will start on a new application for the LLFS. Have also received funds for the Interim Period.

DGH: good applications. SDU flagship applications (stem cell function), DaCHE received funds as they participated in this project.

PTA: Charlotte Overgaard had her inaugural seminar recently with interesting talks and a quite large audience. There is a lot of teaching. We are working hard to make it possible to receive 30 Chinese self-paying students at the 2-year Master education in Esbjerg. It will mean a lot for the economic balance in Esbjerg to receive more students.