

Summary

Subject: Executive Meeting (FLM)
Date and time: 25. januar 2024 kl. 12.30 – 14.00
Location: OD SUN M1.21
Participants: Jesper Bo Nielsen (JBN), Head of Department
Dorte Gyrd-Hansen (DGH), Health Economics DaCHE
Kaare Christensen (KC), Epidemiology, Biostatistics and
Biodemografi
Pernille Tanggaard Andersen (PTA), Health Promotion (online)
Jens Søndergaard (JS), General Practice FEA
Birgitte Nørgaard (BN), User Perspectives & Community-based
Interventions
Tore B. Stage (TBS), Clinical Pharmacology, Pharmacy and
Environmental Medicine
Non-attendees: Lisa Loloma Froholdt (LLF), CMSS
Notetaker: Helle Reintoft Andersen (HRA)

January 25, 2024

HRA/kmg

hereandersen@health.sdu.d
T +4565503830
M +4528936587

Dagsorden:

1. Economy
 - a. Unit Budgets
 - b. Travelling scholarships
 - c. Budget for courses
 - d. Overhead – buyout
 - e. KOP-23 status
2. Education
 - a. Health Promotion (PTA)
 - b. Head of Studies, ergotherapy
3. Relocation
 - a. Status of lab (TBS)
 - b. Status of biobank (KC)
4. GDPR
 - a. Awareness campaign
 - b. Repeat online course
5. Comments from participants

Ad. 1 Economy

IST 2024 budget is not ready yet. New distribution key for the departments, and there will be an equalization system the first couple of years.

Previously, we have collected information on education for two different purposes:

- 1) internal overview
- 2) reporting of STÅ.

It has demanded a lot of effort, and an average for the period 2020-22 shows almost no change from year to year. Therefore, STÅ should not be reported centrally, unless we get new courses/educations.

Each Head of Research must decide if the unit needs an internal overview.

New reporting system (Freja) later in 2024 for registration of hours of teaching. There is a need for registration of PhD-students' teaching, so they can prove that they fulfill the teaching requirements. If it is not possible for the student to fulfill the teaching requirements on account of education, then a special agreement must be signed.

Major changes of offered courses/lectures must be reported to study secretary Lise Lotte Krogh lilk@health.sdu.dk, she will make the change in STÅ.

- a. **Unit budgets:** JBN distributed an overview of annum 2023 and will talk to each Head of Research about the accounts with overspending.
In 2024, IST expects a reduction of funds, both salary and operations, and the annum for the units will be reduced from DKK 20,000 to DKK 17,000 per senior VIP.
D-VIP: JBN will speak to each Head of Research about the 2024-budget.
In relation to PhD-student exchange stays, please remember to include this in the education plan to improve the chance of receiving support from the PhD-school.
- b. **Travelling scholarships:** DKK 150,000 like before (possible to apply before or after). Deadlines March 1 and August 15, 2024.
- c. **Budget for courses:** Minor amount, until now primarily for short TAP courses.
- d. **Overhead - buyout:** 10% still goes to the rector of SDU. IST would like researchers to include a higher OH in applications to contribute to the financing of IST employees.
OH can be obtained by either x% OH in a grant or buyout of employees.
OH must be paid on all expenses on a project, also purchase of equipment, service from DST etc.
- e. **KOP-23 status:** According to KOP-23, we should initiate budget cuts, buyouts, and obtain extra external funds. IST succeeded in 2023, and considering that several new appointments have been postponed, JBN is of the opinion that IST is a little ahead of the 2023-plan and will try to get this set off against the

planned budget reduction for 2024.

Research Support will be reorganized: a new Head of Office and more employees. Each department will be attached to a certain employee. The plan is attached to this summary.

Courses will be offered on how to apply for funds. JBN encourages the Heads of Research to consider which employees should apply for personal grants for a postdoc position. TBS has applied previously and is willing to share his experience with you.

2. Education

a. Health Promotion

SIF has received permission to offer a Master education in Public Health in Odense, so SDU now offers a Master education in Danish in Odense and in English in Esbjerg.

b. Head of Studies, Ergotherapy

New Head of Education is Kristina Tomra Nielsen – part-time.

3. Relocation

TBS: Cell lab is up and running, storage of liquid nitrogen is not in place, but the problem has been solved temporarily.

KC: Biobank, minus 20° freezer is working, and samples will be moved into the freezer on February 5. Minus 80° freezer with robot arms is being set up. Trial runs for two weeks in February and expected to be ready for use in March. All laboratory equipment from WP basement has been moved to NytSUND.

4. GDPR

Awareness campaign will be implemented soon. All employees must repeat the on-line course. Master students and others must also complete an on-line course before they get access to data.

High standards of data security must be maintained at IST, including students and guest researchers.

JBN: The agreement form for students is like the Guest Researcher Agreement, and afterwards students have to complete a GDPR course.

5. Comments from participants

JBN: Morten Grønbæk, new director of The Center for Healthy Life and Well-Being (Center for Sundt liv og Trivsel), has held a lecture at the faculty and visited the hospital in Esbjerg.

Vision: Healthy weight and well-being for all

Flagships:

- causes
- father
- well-being in own body

- Ideal municipality

Morten is open for cooperations. He has DKK 1.1 billion over 10 years. They plan to have open job advertisements, why contact on a regular basis is essential. The center will sometimes identify areas where consultants are needed, but primarily focus on cooperation projects based on prior dialogue. Their webpage offers the possibility of pitching [gode ideer](#).

The center is interested in children aged 0-2 years as well as children a little older, as there is not much research in this area.

JBN awards travelling scholarships and PhD-scholarships in March/April before a new Head of Department has been appointed.

Information will be provided later who will take over his duties, when JBN resigns.

Heads of Research should look extra closely at application budgets since there is no possibility of a thorough review of project budgets until a new Head of Department has been appointed.

The next Executive Meeting on February 29, 2024 will be shortened by half an hour to allow time for a farewell reception for JBN.

DGH:

Six qualified applicants for professor position, three were offered a position, two were in-house.

KC:

Extra grant and many new employees, i.a. an economist, a medical practitioner, and data scientist.

Has received DKK 10 mill on 3 grants and is at present working on getting all formalities in place.

BN:

Job advertisement for assistant/associate professor will come soon.

Flex worker interview next week.

Has received a number of minor grants.

Participated with exam in Esbjerg – a good experience, very competent students.

TBS:

Thefts: Still thefts of food, candy etc. from the offices.

(comment from JBN: In case of theft, please write to Ngaio Ustrup nustrup@sdu.dk and state date and office number)

Foil: There are very strict rules on setting up foil, and neither Heads of Research or supervisors can get all-covering foil. This is a challenge when there are difficult conversations and job interviews.

Job advertisement for assistant/associate professor are under way.

JS:

Hassles with disclosure requests and the press.

FEA is run by the Foundation for General Practice (Fonden for Almen Praksis) which is financed by funds from PLO and "Sygesikringens Forhandlingsudvalg" under Danish Regions. Negotiations on the future structure of the Danish healthcare system will therefore be of significance for the unit.

It is going well with receiving external grants.

PTA:

10% associate professor position has been advertised.

Has worked on many minor applications.

Included in EU-applications.

Advertisement for Head of Department position is under way and the review committee has been set up.

Kind regards

Kirsten M. Gauthier

Unit Secretary

EBB