

Minutes of meeting

Subject:	Executive meeting
Date and time:	21 January 2026, 12:00 – 14:00
Location:	OD SUN M-2.22
Participants:	Pernille Tanggaard Andersen (PTA), Head of Department Dorte Gyrd-Hansen (DGH), Health Economics, DaCHE Lisa Loloma Froholdt (LLF), Maritime Health and Technology Charlotte Overgaard (CO), Health Promotion Kaare Christensen KC, Epidemiology, Biostatistics and Biodemography Birgitte Nørgaard (BN), User Perspectives and Community- based Interventions
Apologies from:	Jens Søndergaard (JS), General Practice Tore B. Stage (TBS), Clinical Pharmacology, Pharmacy and Environmental Medicine
Minutes taken by:	Christina Therese Brøkker-Knudsen

Agenda

1. 12.00 - 12.05 Welcome, presentation of the agenda and approval of the minutes
2. 12.05 - 12.30 News from the Head of Department
3. 12.30 – 12.55 Mutual orientation - round table
4. 12.55 - 13.10 Allocation of Overhead (OH), by Nynne Kirkeby Ustrup and Natascha Ferendeles
5. 13.10 - 13.30 New Staff Policy at SDU and new Working Hours Agreement
6. 13.30 – 13.45 Merit Guidelines for Academic Staff (<https://www.sdu.dk/en/about-sdu/strategy-policies/merit-guidelines>)
7. 13.45 – 13.55 Chair of the Assessment Committee

Item 1

The agenda and minutes are approved

Item 2

PTA informs about updates from the Head of Department meeting. There is an opportunity to nominate candidates for a DIAS Chair. The possibilities within the department are discussed. The nomination must be submitted to the Dean through FL and KC and subsequently forwarded to Sten Rynning, Director of DIAS.

PTA further informs that a fund for equipment has been established. The workflow is as follows:

The researcher applies (i.e., an email briefly describing what is being requested and why) for exemption from the project fee to the Head of Department, after which Pernille forwards it to Uffe Holmskov (Researchers → Heads of Department → Uffe Holmskov). Project details for the specific project must be included – project economists should be involved so they are also informed.

There has been a campus leadership meeting across all campuses. One outcome was that several signature study programs must be identified, for example in Esbjerg. We must be attentive to bringing the competencies we have within the department forward in relation to teaching.

PTA informs that Renata Møllrup has taken on a new position in “back-office” research support, and therefore IST needs to hire a new front-runner. Job interviews have already been conducted with strong candidates.

Item 3

DGH: The Master’s program in Health Economics will start on 1 September. The application deadline for Master’s programs is 1 March. At the same time, MPQM will be closed; the unit will instead aim to offer a number of individual courses.

CO: It has been a very busy start to the year in the unit. Two positions have been posted: a postdoc and an academic staff position (AC) in collaboration with Psychology. Work is underway to apply for funding, with the aim of being able to offer a 75 ECTS program.

BN: The first meeting of the ECR Committee has been held, with a very good turnout. Several meetings are planned throughout the year.

LLF: Application work has been planned, as well as a meeting with a policy consultant with the aim of getting on the political agenda in order to obtain funding again. The key point is to focus on—and be very precise about—impact. For example, a short film explaining the impact, can be developed. In the maritime field, there is interest from the military. MHT would like to contribute expertise and explore what the military needs in terms of knowledge and education related to health and safety.

KC: EBB is in the process of data collection through Statistics Denmark. KC has been in Abu Dhabi, where an opportunity for collaboration has arisen via Mustapha Kassem, Professor of Endocrinology. There is great interest in the health sciences area. The initial discussions have focused on establishing “dual” PhD programs. A workshop is planned for the end of June, when representatives from Abu Dhabi will visit SDU. KC also notes that there have been significant delays in the preparation of contracts at SDU RIO.

Item 4

Allocation of Overhead (OH), by Nynne Kirkeby Ustrup and Natascha Ferendeles. NKU presents the adjusted description of OH at IST. The project fee to the Rector has been removed from the calculation, as it is the department that carries the cost of the project fee. Below is a summary of the presentation regarding the adjustment of the overhead model at IST:

The definition of department overhead has been changed due to a discrepancy between the calculation example and the written definition. The department overhead is 20% of the project's direct costs.

The project fee has been removed from the calculation example, as it does not affect the distribution of additional overhead between the department and the research unit.

Clarification of how to calculate department overhead for projects where buyout must cover the 20%.

Buyout covering the department overhead is not counted as a direct cost when calculating the department overhead.

The new version has been sent to the research leaders.”

Item 5

PTA begins by noting that the new Working Hours Agreement has been established to protect the interests of employees by ensuring clear guidelines for how much each employee is expected to teach. The agreement has been developed because it will form the basis for FREJA, which is still under development. This will be discussed further.

The new Staff Policy is postponed to next meeting.

Item 6

Cancelled – postponed to the next meeting

Item 7

Chair of the assessment committee – we agree on, that each unit may use an internal chair, while ensuring careful attention to any potential conflicts of interest.

Best regards,

Christina Brøkker-Knudsen
Senior Consultant, IST

This text has been machine translated