

Minutes of meeting

Subject: Executive meeting
Date and time: 21 June 2018, 10:00-12:00
Location: J.B. Winsløvs Vej 9 A
Participants: Jesper Bo Nielsen (JBN), Kim Brøsen (KB), Kimmo Herrtua (KH), Kaare Christensen (KC), Jens Søndergaard (JS), Helle Johannessen (HJ), Philippe Grandjean (PG), Dorte Gyrd-Hansen (DGH).
Cancellation from: Pernille Tanggaard Andersen
Taken by: Line Ulstrup

5 July 2018

LBU

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1. News from the department

Finances: Both the department and the research units are following budgets. The department calculated with a deficit of DKK 3.5 mio. in 2018 but has also been imposed savings of DKK 3.5 mio. per year in 2019, 2020 and 2021. The department secretariat is considering the best ways to meet the requirement.

The research units are still very successful in obtaining grants.

GDPR: Drafts for GDPR and Open Sciences guidelines are being prepared. The drafts will be send to the heads of research units during the summer and will be presented at the "Institutforum" August 23.

It seems Outlook will not be considered safe for saving personal data, as it will not be logged.

Merete Munk: will visit the department 2-3 July, 2 October (Odense) and 3 October (Esbjerg), and will participate in the Executive Meeting 27 September.

Danish Language Programme: Self-payment for the participants of the Danish Language Program at SDU will be implemented from July 1, 2018. The price is DKK 2,000 per module, which equals around DKK 10-12.000 for the whole education in the Danish Language Program. However, SDU's executive board has decided that all SDU's international employees with an employment contract of minimum 1 year can participate in the Danish Language Program free of charge in the future (guest researchers and guest PhD-students are not included).

Read more:

<http://www.sdunet.dk/Personale/Kompetenceudvikling/Kurser/EfterUdd/Sprogkurser.aspx?contentlang=en>.

New rules on sideline employment: Please find newsletter from ISO at SDUnet.

- 2. News from the Management team at the Faculty of Health Sciences**

Last meeting mainly dealt with GDPR and finances – as mentioned above.

The Faculty has employed Christian Lund Hansen to assist in GDPR work at SUND.

Plans for CPOP, the former MaxO, have still not been clarified.
- 3. News from councils and committees**

DIAS: (KC) Positions posted, among others two at SUND.

Work environment (WE): Meeting for all SDU WE groups on 25 May. JBN related some details from the meeting. Working environment should be discussed at unit meeting regularly and not only every 3 years in connection with the APV – workplace assessment. In order to have a good workplace you need a good working environment, and it is a mutual responsibility. Another subject at the meeting was stress. At IST, stress is most often seen among PhD-students during the last year and a half. They have many duties besides their research and many courses. The working environment organization and the units must help to ensure that everybody has a good working environment.
- 4. Comments from participants**

KB: Challenges with stress among teachers at the pharmacy programme. The unit is working together with the HR-office to find a solution.

DGH: The unit is busy applying for grants. Applications are always a collaboration between several colleagues.

HJ: Supervising many Master students.

KH: Had an application at DST approved.

PG: Unit received two grants from FFR and will get US grant.

KC: Two senior VIP will leave the unit but will fortunately continue as guest researchers.

Yours sincerely

Line Bach Ulstrup
Department Secretary