

## Minutes of meeting

**Subject:** Executive meeting  
**Date and time:** January 6, 2019  
**Location:** J.B. Winsløvs Vej 9  
**Participants:** Head of Department Jesper Bo Nielsen (JBN)  
User Perspectives - Birgitte Nørgaard (BN)  
Health Economy - Dorte Gyrd-Hansen (DGH)  
Clinical Pharmacology and Pharmacy - Kim Brøsen (KB)  
Epidemiology, Biostatistics and Biodemography - Kaare Christensen (KC)  
Health Promotion - Pernille Tanggaard Andersen (PTA)  
Environmental Medicine - Philippe Grandjean (PG).  
Guests - Marie Kruse and Lars Hvidberg  
**Cancellation from:** General Practice - Jens Søndergaard  
**Taken by:** Department Secretary Line Ulstrup

6. februar 2019

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### 1. News from IST

Finances: JBN is looking at the 2019 budget presently. Annual grant in 2019 is DKK 20,000 per full time academic employee (VIP). Some units have DVIP-budgets, the heads of research from these units will make agreements for the 2019-budgets at the future Performance and Development Review (PDR) with JBN.

New positions: The budget for the coming years makes it possible to employ a small number of time-limited academic employees, around 2 full-time equivalents. The heads of research are asked to bring their wishes along to their PDR. The IST secretariat is planning a future structure like the other departments at SDU – namely a centralized secretariat. IST has postponed this process because of geographical issues but increasing demands for qualifications make it essential at the latest when the department moves to NytSUND. In Esbjerg the secretariat will be centralized in 2020, when they move to new premises.

Concerning employment and renewals: These requests arrive often far too late at the IST-secretariat and thus also far too late at the Human Resource Services. It is very inconvenient for everybody involved.

Ph.d.-scholarships: JBN has asked the Heads of Research for information on expected applications for faculty scholarships. Not everybody has answered. Please reply to JBN and LU as soon as possible.

20% charge on research projects: SDU's Executive Board has decided that as of March 1, 2019, a charge of 20% will be imposed on basically all projects. If projects are registered in SDUpro and Acadre at the date of application, the charge will be reduced to 10%.

- 2. News from the Management Team at the Faculty of Health Sciences**

They are in the budget and planning phase.  
 PG: Working on sustainability at the Faculty.  
Ph.d. Cup: Please send feedback to JBN who will inform collectively to the Faculty.
- 3. News from councils and committees**

Academic Council (KC): OUH has introduced LEAN-research. Kim Brixen is expected to present OUH's new research strategy at a future meeting in the Academic Council.  
 In the process of employing new directors for D-IAS and CPOP.  
HOAMU (JBN): It turns out that state employees are not covered by their SDU insurance on their return trip from meetings outside SDU, both in Denmark and abroad.  
 A clarification is expected shortly.
- 4. Communications**

Twitter: IST has created a Twitter-account (@Public-HealthSDU), and a draft for a Twitter-strategy has been sent to the Heads of Research.  
 IST follows the employees, the faculty, SDU and collaborators. As a rule, IST will tweet on new employments, job advertisements, grants, PhD-defenses, inaugural seminar, and retweet on the IST employees.  
 The IST account is found at [www.sdu.dk/ist](http://www.sdu.dk/ist).  
 In January 2019 the new Research Portal was introduced. In the Research Portal it is possible to see what, who and where a publication has "hit" (Impact).  
 Astrid Janssens from User Perspectives, Anne-Sofie Oxholm and DGH from DaCHE have used Twitter for several years, and they can be contacted if you have questions. For technical support please contact Ngaio Ustrup, [ist-sekretariat@health.sdu.dk](mailto:ist-sekretariat@health.sdu.dk).  
 DGH: Good idea to have a unit account and have a young researcher administer the account. The unit account can retweet from the employees and thereby make it easier for IST

(and SUND) to follow the flow and to spot news that need re-tweets.

**IST - Research Regulations  
"Forskningsinstruks"**

IST's research regulations were presented by local DPO Marie Kruse and Lars Hvidberg.

The regulations can be seen at:

[https://www.sdu.dk/da/Om\\_SDU/Institutter\\_centre/ist\\_sundhedstjenesteforsk/forskningsinstruks](https://www.sdu.dk/da/Om_SDU/Institutter_centre/ist_sundhedstjenesteforsk/forskningsinstruks)

The data security legislation has not changed considerably, but the consequences of not abiding by the rules have increased markedly.

Almost all data at IST is health information and therefore sensitive information.

Implementation of the research regulations is work in progress and it is scheduled for February 2019.

As a rule, project documentation must be placed securely, but with access for at least one other employee.

Please send amendments to Marie Kruse or Line Ulstrup. Initially, the regulations will be in Danish only, but the final version will be translated into English.

**5. Bordet rundt**

PTA: She has participated in the conference "The University of the Future" at SDU/Esbjerg with focus on: Where are the universities heading? Regional campuses in the future, how? 145 participants: SDU employees and directors as well as regional and national politicians.

Health Promotion has organized a strategic seminar on February 5-6, 2019 to discuss focus and research for the coming 3-5 years.

PG: Teaching on Prevention and Global Health starts this spring.

DGH: DaCHE employees presently participate in many conferences and workshops abroad and DaCHE has several visitors from Denmark and abroad.

BN: User Perspectives hosted the conference "User involvement 2.0" January 28, 2019 with approx. 120 participants. Subjects discussed were e.g. quantum physics, user involvement in computer programming, and village development.

KC: Several employments at EBB at the moment: 3 DARC postdocs (1 at EBB, 1 at General Practice and 1 at Dept. for the Study of Culture). Marianne Nygaard has been employed as associate professor, and another associate professor is expected to be employed at Biostatistics.

CPOP is functioning well as an autonomous section and continues to have a good research collaboration with EBB.

KB: There is an issue about GDPR in the clinics; who can see the patient records, if you are not part of the treatment team? It may have practical consequences for research. In January 2019 three associate professors were employed, and a professorship is expected.

Med venlig hilsen

**Line Bach Ulstrup**  
Institutsekretær