## The discussion – note sheet from APV discussion

Meeting date:

Participants:

1. Preferred language of the employed student(s):
2. The primary work function of the employed student(s) (please tick off):
	* + - * Teaching:
				* Guidance:
				* Research support:
				* Office and administration:
				* IT:
				* Other work:
3. Do/does the employed student(s) work in full or in part in a laboratory and/or workshop?

Summarise your talk about the issues, the possible causes and the opportunities for improvement of the employed students’ working environment. It can be written like this:

| **Identification** | **Analysis** | **Initiatives** | **Contact information** |
| --- | --- | --- | --- |
| Topic | How does the problem occur? | What are the possible causes? | What are the opportunities for improvement? | Who can elaborate on the topic? |
| Job satisfaction |       |       |       |       |
| Work tasks |       |       |       |       |
| Collaboration |       |       |       |       |
| Well-being |       |       |       |       |
| Offensive behaviour |       |       |       |       |
| Physical working environment  |       |       |       |       |
| Other |       |       |       |       |

The note is prepared by:

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