Process plan for the decision-making and selection phase as well as the orientation phase



Decision-making and selection phase (week 8)

22 February

Recommendations

on the need for redundancies are available from the three affected areas

24 February

Rector's decision



Preparation for submission to the Rector

25-26 February

Discussions in HSU, HUM-SU, TEK-SU and ASU



Orientation phase (weeks 9-11)

- → Convening and conversations (week 9)
- → Consultative procedure consultation with party (weeks 10-11)

1 March at 9:00 AM

Email from Dean/Director with **general information** about the outcome of the remediation phase and the need for adjustments, as well as notifying that meetings will be convened on 2 March

3-5 March Conversations are held

2 March

Heads of Secretariat/Heads of Department/Heads of Division will first call those employees who will be invited to a meeting and then email a meeting notification to the employees' SDU mailbox.

The Head of Secretariat/Head of Department/ Head of Division will inform the department once the affected employees have received a meeting notification

