

Pension option form

Your position as an academic employee involves a pension contribution of 17.1% of your pensionable salary. As an international employee you have the following options. You can read more about the two options [here](#).

1. Ordinary pension scheme - You can have your pension contribution transferred to a collective pension fund without any taxation. When you leave Denmark permanently, you will have the option of receiving the pension contributions, you have paid, subject to payment of the tax in force at the time in question as well as an administrative fee. **(Please note that you have additional choice on page 2).**

2. Ordinary pension scheme with taxation – You can have your pension contribution transferred to a collective pension fund after deduction of your present income tax rate. When you leave Denmark permanently you can take out your pension savings without further taxation.

I, the undersigned, wish to be covered by scheme no. (mark with an X):

1. Payment of pension contribution to pension fund

2. Payment of pension contribution to pension fund with immediate taxation

Place and country of birth: _____

E-mail: _____

Cpr. No.: _____

Name (capital letters)

Date: _____

Signature

SDU HR, Staff forwards a copy of this form to the Salary Office.

Pension option form – Academic staff

In addition to choosing your main pension option on page 1 you also have the option to decide on 0,3 % of your pension contribution.

Please return this form to SDU HR, Staff, duly signed, at your earliest convenience if you want to receive 0,3 % of your pension contribution paid out as salary (after deduction of taxes, etc.) rather than having it paid into your pension scheme, cfr. Section 11 in the Collective agreement between the Ministry of Finance and the Danish Confederation of Professional Associations.

I want 0,3 % of my pension contribution paid out as salary until further notice instead of having it paid into my pension scheme.

Only relevant to administrative staff with availability allowance

Administrative staff with availability allowance receives a pension contribution of 12,5 % of the availability allowance. The employee may choose to have this 12,5 % of the availability allowance paid out as salary instead of having it paid into the pension scheme, cfr. Appendix 6 in the Collective agreement between the Ministry of Finance and the Danish Confederation of Professional Associations.

I want the pension contribution of 12,5 % of the availability allowance paid out as salary until further notice instead of having it paid into my pension scheme. **(This scheme only applies to administrative staff with availability allowance).**

If you choose to have 0,3 % of your pension contribution paid into your pension scheme you can change this any time and have it paid out as salary. Such a request will take effect from the 1st day of the month following the month in which SDU HR, Staff receives your written request.

If you choose to have the pension contribution paid out as salary, you can switch to having the pension contribution paid into your pension scheme no sooner than 1 year later. Such a request will take effect from the 1st day of the month following the month in which SDU HR, Staff receives your written request.

If you do not return this form, your pension contribution will be paid into your pension scheme.

Cpr. No.: _____

Name (capital letters)

Date:

Signature