

## Evaluation

According to The agreement on skills development, the liaison committee is responsible for the annual evaluation of the workplace skills development, including whether the best possible use is being made of the MUS process. Below are some tips on how to approach the evaluation.

### Tips and advice

- Make sure to involve employees when you evaluate the MUS process. Managers, HR, the professional clubs or the union representative can carry out the evaluation and then report back to the liaison committee.
- Involve the managers who have carried out the MUS in the evaluation.
- Use the input from the evaluation to fine-tune and improve your MUS concept and process.

### Suggested questions for the evaluation

- Were the interviews conducted as planned?
- How did the interviews go?
- Were the managers well prepared?
- Were the employees well prepared?
- Did the process work well, or are adjustments needed ?
- Did the interview schedule work well, or are adjustments needed?
- Is there a need for any adjustments in the skills strategy or next year's MUS process?