

New guidelines for booking and use of Svanninge Bjerge

The Svanninge Bjerge Research Station was established in 2016 in a collaboration between the University of Southern Denmark and the Bikuben Foundation. The building is built as a field station whose primary function is to support research and teaching at the Department of Biology (DoB). However, the station has seen a significant increase in usage for other purposes in recent years, making it necessary to revisit and prioritise the rights for using the building as well as change the booking guidelines.

It has been decided that from **1 January 2025** the following guidelines will apply:

Prioritising rights for use of the building

1. Research and teaching at the Department of Biology.
2. Research activities conducted by the rest of SDU.
3. Other SDU activities

Booking:

- The Department of Biology will continue to book its own activities as before.
- Room 1 is reserved for the Department of Biology and can only be booked by others by special arrangement with the DoB.
- Wet labs + office (booking zone A) can only be booked by the Department of Biology.
- From 1 January 2025, the cut-off dates and periods for booking Technical Services for the rest of SDU will change. Bookings can now be made six months in advance. The period is adjusted every two months as follows:

1 January – 30 June

1 March – 31 August

1 May – 31 October

1 July – 31 December

1 September – 28 February

1 November – 1 April

If you need to organise conferences with external participants, other conference-like meeting activities and hotel accommodation, please refer to SDU's agreements for conference facilities.